

*Dunes*  
*Community Development District*

*March 8, 2024*

# *Dunes Community Development District Agenda*

Friday  
March 8, 2024  
9:30 a.m.

Dunes CDD Administrative Office  
101 Jungle Hut Road  
Palm Coast, Florida  
<https://us02web.zoom.us/j/89419140376>  
Meeting ID # 894 1914 0376

- I. Roll Call & Agenda
- II. Minutes
  - A. Approval of the Minutes of the February 9, 2024 Meeting
- III. Audience Comments
- IV. Reports and Discussion Items
  - Discussion on Lake Banks
  - Discussion on Stormwater Utility
  - Discussion on Capacity Fee Issues for Commercial Accounts
  - Discussion of Bridge and Intersection
  - Update on Reclaimed Line Replacement
  - Discussion of Boundary Fence
  - B. Consideration of Resolution 2024-02, Authorizing Execution of the Statewide Mutual Aid Agreement
- V. Staff Reports
  - Attorney
  - C. Engineer – Report
  - Manager
    - Bridge Report
  - D. Additional Budget Items Report

- E. Reminder of Upcoming Election
- VI. Supervisors' Requests and Audience Comments
- VII. Financial Reports
  - F. Balance Sheet & Income Statement
  - G. Assessment Receipts Schedule
  - H. Approval of Check Register
- VIII. Next Scheduled Meetings: April 12, 2024 @ 9:30 a.m. at the Dunes CDD Administrative Office, 101 Jungle Hut Road, Palm Coast, Florida
- IX. Adjournment

*A.*

MINUTES OF MEETING  
DUNES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Dunes Community Development District was held Friday, February 9, 2024, at 9:30 a.m. at the Dunes Administrative Office, 101 Jungle Hut Road, Palm Coast, Florida.

Present and constituting a quorum were:

George DeGovanni	Chairman
Gary Crahan	Vice Chairman
Dennis Vohs	Treasurer
Kevin Porter	Assistant Secretary
Rich DeMatteis	Assistant Secretary

Also present were:

Greg Peugh	District Manager
Darrin Mossing	District Representative
Michael Chiumento	District Counsel
Dave Ponitz	District Utility Manager
Greg Davis	Hammock Dunes Owners Association
Travis Houk	Hammock Dunes Owners Association
Matt Howes	Hammock Dunes Golf Course
Rick Bodge	Casa Bella II

The following is a summary of the discussions and actions taken at the February 9, 2024 meeting.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Mossing called the meeting to order at 9:30 a.m.

**SECOND ORDER OF BUSINESS**

**Minutes**

**A. Approval of the Minutes of the January 12, 2024 Meeting**

Mr. Crahan provided a revision that will be included in the final version of the minutes.

On MOTION by Mr. DeMatteis seconded by Mr. Crahan with all in favor the minutes of the January 12, 2024 meeting were approved as revised.
---

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Reports and Discussion Items**

The following item was taken out of order of the agenda.

**B. Discussion on Lake Banks**

Mr. Peugh stated that the Hammock Dunes Owners Association (HDOA) and some of the sub associations believe the District should be maintaining the lake banks.

Mr. Houk stated that the deed indicates that the lake banks are Dunes Community Development District property and the issue they're concerned about is the invasive vegetation surrounding the lake banks and in the water.

Mr. Davis added that the HDOA can only spend its funds on HDOA-owned common property. He stated that the scope needs to be defined and then the entities can work towards a solution as they've done with other projects.

Mr. Bodge stated that the lakes are losing depth as a result of algae and deterioration of the lake banks. He believes at some point the HOA documents will need to be specific as to the responsibility for the lake banks.

Mr. Peugh stated that there is an email from Dick Ryan to George Bagnall stating that the District does not own the lake banks in the Hammock Dunes Owners Association. Historically, the District has maintained vegetation and aquatic weeds in the water and up to the shoreline. A proposal to remove the Brazilian peppers and maintain the vegetation in the future is in the works. He also noted that the District does not have enough money to maintain above the water line, therefore rates would need to be raised if the District were to take on the responsibility of maintaining the lake banks.

Mr. Houk stated that the only documentation that defines the ownership are the deeds.

Mr. Crahan stated that he was on the Board in 2011 when this same issue was discussed. Mr. Crahan stated that the DCDD Board discussed taking on the Hammock Dunes requirement of maintaining the lake banks, which is questionable based on who owns the property. It was discussed in 2011, that the DCDD would have to take on the same lake bank maintenance responsibility for Ocean Hammock where it is clear the District does not have this responsibility,

so the Board at the time decided based on equity, the responsibility had to fall on the adjacent owner in both locations.

Mr. DeGiovanni stated that he does not have a problem with the CDD maintaining the islands, but the District will not remove viable vegetation in the lake because of the birds that use the vegetation and the Audubon responsibility.

Mr. Davis stated that he's not asking the Board to make a decision on what to do or not to do, he is just asking that they work with the associations to figure out a scope and then a path forward can be determined.

Mr. DeGiovanni stated that he thinks Mr. Peugh should develop a scope the Board agrees to. Mr. Crahan added that any decision or agreement needs to be memorialized so a future successor does not have to go through the same process.

Mr. DeMatteis asked why the District should discuss scope that would make the District responsible for property that it has never owned.

Mr. DeGiovanni stated that he thinks it would be good for the plan to be memorialized as boards change all the time and there will be a document signed by all parties.

Mr. Davis questioned what the District owns since the water line has changed over the year with the storms.

Mr. Crahan asked about verbiage saying that the line will move with mother nature over time.

Mr. Chiumento stated that he will review the documentation and come back with an opinion.

### **Discussion on Hammock Beach Informational Sign**

Mr. Peugh stated that the Ocean Hammock Property Owners Association asked Hammock Beach to put a sign near 16<sup>th</sup> Street because folks are coming down Hammock Dunes Parkway and going to the guard shack because they do not know which way to turn. The county relayed the request to the District as the District owns the right-of-way. Mr. Peugh provided the Board with an example of what the sign would look like and noted the recommendation is to place the sign between 100 - 200 feet from the stop bar. He also stated that the other signs in the area will be cleaned up.

Mr. Crahan stated that he thinks the sign should be farther back where the roadway splits out to the two lanes.

Mr. Peugh stated that he thinks it's past the 200-foot mark, but he will measure it to confirm and will check with the engineer on whether that would be acceptable.

### **Discussion on Stormwater Utility**

Mr. Peugh asked if there is an update on the status of the District's request to bill the stormwater utility fees to the Beach Walk community via the property tax bills.

Mr. Chiumento responded that the item is supposed to be on the county's agenda on February 19<sup>th</sup>. If approved, the District will be in a position to enter into an interlocal agreement with the tax collector.

Mr. Chiumento also updated the Board on the request for a deed from the county for property needed for infrastructure improvements stating that it still needs to be added to the county's agenda, and the District would need the land use designation changed if it is granted.

### **Discussion on Capacity Fee Issues for Commercial Accounts**

Mr. Peugh reported that Hammock Beach was under their water consumption capacity last month.

Mr. Ponitz added that he has reached out to five accounts with some recent consumption information, two of them being golf course maintenance facilities and tennis court irrigation. Negotiations may take place with those entities for easements related to the reclaimed main.

Mr. DeMatteis stated that across the lake from his home the District goes through the woods to access the lake and the shoreline has a cutout from the wear and tear of the trailer going in and out, so that may need to be addressed in the future.

### **Discussion of Bridge and Intersection**

Mr. Peugh stated that he has received a draft of the toll study, however it will require some revisions before it can be brought to the Board. The four-way intersection design is expected to be submitted around the 20<sup>th</sup> of this month and then it will be brought to the Board when it's finalized.

### **Update on the Reclaimed Line Replacement**



Mr. Peugh informed the Board that all of the necessary easements for the reclaimed line replacement project have been signed and a pre-construction meeting was just held, so the project is moving forward. The contractor is in the process of applying for the County Right-of Way Permit associated with project activities proposed along Jungle Hut Road.

### **Discussion on Boundary Fence**

Mr. Peugh stated that AAA Fence installed the District's boundary fence months ago and when the District paid the final payment through ACH account instructions received by email, the funds were intercepted as AAA Fence computers appear to have been hacked.

Mr. Chiumento stated a lawsuit has been filed in small claims court against the District in Volusia County. He suggested filing a motion to get the case moved to Flagler County and asking the fence company if they have an offer. There were no objections from the Board on moving forward with Mr. Chiumento's suggestions.

### **C. Discussion on Pump Station SCADA Project**

Mr. Peugh reminded the Board that the District was receiving complaints from the residents at the end of Island Estates stemming from organics in the water and the filters clogging up. Staff has tried flushing; however, the pump stations were getting overloaded because the flushing valve allows too much flow. Installing SCADA would allow staff to be able see if one pump station is getting high. The cost per pump station is around \$14,000 and the total cost is around \$90,000.

On MOTION by Mr. Vohs seconded by Mr. Crahan with all in favor the installing SCADA on the pump stations for a total of \$89,339 was approved.
--

Mr. DeMatteis asked Mr. Peugh if he is keeping a list of these types of additional items that should be included in future capital reserve studies.

Mr. Peugh responded that he is putting a capital improvement plan together which includes additions such as the SCADA installation.

Mr. Crahan asked if a stormwater cleaning has been scheduled.

Mr. Peugh responded that the Board has approved a study to begin looking at the pipes but it has been put on the backburner due to the reclaimed line project. The consultant has the contract and staff is reviewing specifications that will include guidance and prioritization of system investigation activities to interested and qualified contractors..

## **FIFTH ORDER OF BUSINESS**

### **Staff Reports**

#### **Attorney**

Mr. Peugh asked if Mr. Chiumento was able to locate the boundary map for the District.

Mr. Chiumento responded that there is just a survey, and a legal sketch and description.

Mr. Peugh stated that there is a document from 2002 that says the boundary was amended to include a parcel near Malacompra that includes a boundary description, but it does not include the exhibit.

Mr. Chiumento suggested asking the county to review the survey.

Mr. Peugh will reach out to the county.

#### **D. Engineer - Report**

A copy of the engineer's report was included in the agenda package for the Board's review. Mr. Ponitz added that the District is required to do a capacity analysis report for the water plant every five years to illustrate that the facilities have the capacities to meet the five and ten-year demands. That report has just come back, and he is in the process of doing a final review of it. There are no capacity expansions of the District's Water and Wastewater Treatment Facilities foreseen in the next five to ten years.

#### **Manager**

#### **E. Bridge Report for December**

Mr. Peugh reported that vehicle trips were down 2.3%, and revenue was down 10.5% from January of last year. He believes the reduction is due to people converting from paying cash to a bridge pass.

Additionally, Mr. Peugh reported the following:

- Bridge pass accounts inactive for over 18 months have been closed totaling \$10,441.

- Number of accounts / web users – almost 27,000 express card accounts, just over 14,000 web users and 380 new accounts added.
- Credit card transactions in the toll booths totaled almost 6,500.

**F. Additional Budget Items**

Mr. Peugh presented a report of unbudgeted expenses, including an irrigation line leak on Hammock Dunes Parkway, RO skid feed pump failures, and water plant scrubber line blockages. He does not yet have an estimated total on the repairs to the RO skid feed pumps and water plant scrubber line blockages. He also noted the toll booth arm has not been working properly and the repair is estimated to total several thousand dollars. Lastly, he informed the Board AT&T drilled through a District sanitary sewer main near Hammock Beach Circle. A refund for the cost of the repair will be requested from AT&T.

**Reminder of Upcoming Election**

Mr. Peugh reminded the Board the qualifying period for the upcoming general election runs from noon on June 10, 2024 through noon on June 14, 2024.

**SIXTH ORDER OF BUSINESS**

**Supervisors’ Requests and Audience Comments**

Mr. DeMatteis asked for the status of the painting of the turn-lane arrows as requested by Mr. Crahan.

Mr. Peugh responded that the vendor has stated there are three jobs they’re working on that should be completed mid-February and then Dunes will be next.

Mr. DeMatteis asked about the fountain that is not working on the south side of Hotel Trace.

Mr. Crahan stated that the fountain is an HOA concern.

**SEVENTH ORDER OF BUSINESS**

**Financial Reports**

- G. Balance Sheet & Income Statement**
- H. Assessment Receipts Schedule**
- I. Approval of Check Register**

Copies of the financial statements as of December 31, 2023 were included in the agenda package for the Board’s review along with a copy of the check register totaling \$205,516.95.

Mr. DeMatteis questioned the revenues for water and sewer being considerably lower than the prorated budget.

Mr. Peugh responded that he believes the water revenue is due to the tank being down, but he will look into it. As for the reclaimed revenues, it is still early in the year and there has also been a significant amount of rainfall.

On MOTION by Mr. Crahan seconded by Mr. Vohs with all in favor the check register was approved.

**EIGHTH ORDER OF BUSINESS**

**Next Scheduled Meeting: March 8, 2024 at 9:30 a.m. at the Dunes Administrative Office, 101 Jungle Hut Road, Palm Coast, Florida**

**NINTH ORDER OF BUSINESS**

**Adjournment**

The meeting was adjourned at approximately 11:57 a.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

*B.*

## Greg Peugh

---

**From:** Jonathan Lord, FPEM <JLord@flaglercounty.gov>  
**Sent:** Monday, February 12, 2024 4:54 PM  
**To:** moorel@flaglerschools.com; wooleyhant@flaglerschools.com; Alvin Jackson; angela@townofmarineland.org; Denise Bevan; dmartin@cityofflaglerbeach.com; Heidi Petito; James Ardell - Beverly Beach Town Clerk  
**Cc:** Mark Positano; Howard McGaffney (hmcgaffney@gmsnf.com); Greg Peugh; George Flint (GFlint@gmscfl.com); David McInnes (dmcinnes@vestapropertyservices.com); Cindy Cerbone (info@huntersridgecdd1.net); George Flint (gflint@gmscfl.com); David McInnes (dmcinnes@dpfgmc.com); Vivian Carvalho - CDD - Tomoka District Manager (Carvalho@pfm.com); Bob.Koncar@inframark.com  
**Subject:** Statewide Mutual Aid Agreement  
**Attachments:** SMAA 2023\_Final Version.pdf; CN - SMAA - 1) Resolution Statewide Mutual Aid Draft.docx; CN - SMAA - 0) SR.docx

Municipal & District Administrators, and Superintendent, good afternoon:

The State of Florida is requiring that all jurisdictions sign an update Statewide Mutual Aid Agreement (SMAA) in order to continue sending and receiving support in emergencies and disasters coordinated through the State (via the County EOC).

- The Statewide Mutual Aid Agreement is the document that your jurisdiction has signed in the past that outlines the terms and processes need to send/request support from other governments within Florida.

Attached is the current Version of the SMAA that needs to be signed by each of your jurisdictions.

- The signature pages begin on Page 13. Please only sign the page that pertains to your type of jurisdiction and delete the non-applicable pages (page 13-20).
- Page 21 is a sample Adopting Resolution, but I have also attached the County's Staff Report and Resolution, should you wish to use it as a template.

Once you have signed the Agreement, you may transmit it to the state directly, or you can send it to me electronically and I will transmit and track it for you.

**Jonathan Lord, FPEM**  
Emergency Management Director

E: [JLord@flaglercounty.gov](mailto:JLord@flaglercounty.gov) | V: 386-313-4240 | W: [www.flaglercounty.gov](http://www.flaglercounty.gov)

**RESOLUTION NO. 2024 - 02**

**A RESOLUTION OF THE DUNES COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE DISTRICT MANAGER, OR THEIR DESIGNEE, TO EXECUTE STATEWIDE MUTUAL AID AGREEMENTS AND RELATED DOCUMENTS.**

**WHEREAS**, the State of Florida Emergency Management Act, Chapter 252, Florida Statutes, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

**WHEREAS**, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon request of the duly constituted authority of the area; and

**WHEREAS**, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, Florida Statutes, among political subdivisions within the State.

**NOW, THEREFORE**, be it resolved by the Board of Supervisors of the Dunes Community Development District that:

1. The District Manager, or their designee, is authorized to execute and adopt the Statewide Mutual Aid Agreement, as well as any subsequent versions, modifications, and related documentation and attestations.
2. This Resolution shall become effective upon adoption.

**ADOPTED AND APPROVED**, this 8<sup>th</sup> day of March 2024, by the Board of Supervisors of the Dunes Community Development District.

**ATTEST:**

**Dunes Community Development District**

---

Gregory Peugh,  
Secretary

---

George DeGovanni, Chairman



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

## STATEWIDE MUTUAL AID AGREEMENT - 2023

This Agreement is an acknowledgment of receipt by the Florida Division of Emergency Management (“the Division”) and the local government (“Participating Party”) signing this Agreement. Execution of this agreement replaces all previous iterations and is active until a new agreement is drafted and requested by The Division.

This Agreement is based on the existence of the following conditions:

- A. The State of Florida is vulnerable to a wide range of emergencies and disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.
- B. Such emergencies and disasters often exceed the emergency response and recovery capabilities of any one county or local government.
- C. Such incidents may also give rise to unusual and unanticipated physical and technical needs which a local government cannot meet with existing resources, but that other local governments within the State of Florida may be able to provide.
- D. The Emergency Management Act, chapter 252, *Florida Statutes*, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid in case of emergencies too extensive to be dealt with unassisted, and through such agreements ensure the timely reimbursement of costs incurred by the local governments which render such assistance.
- E. Pursuant to chapter 252.32, *Florida Statutes*, the Division renders mutual aid among the political subdivisions of the state to carry out emergency management functions and responsibilities.
- F. Pursuant to chapter 252, *Florida Statutes*, the Division has the authority to coordinate and direct emergency management assistance between local governments and concentrate available resources where needed.

Based on the existence of the foregoing conditions, the Parties agree to the following articles:

### ARTICLE I: DEFINITIONS

As used in this Agreement, the following expressions shall have the following meanings:

- A. The “Agreement” is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement (“SMAA”).





# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- B. The “Division” is the Florida Division of Emergency Management.
- C. A “Requesting Party” to this Agreement is a Participating Party who requests assistance under this agreement.
- D. An “Assisting Party” to this Agreement is a Participating Party who provides assistance to a Requesting Party under this agreement.
- E. The “Period of Assistance” is the time during which an Assisting Party renders assistance to a Requesting Party under this agreement and includes the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return to their place of origin.
- F. A “Mission” is a documented emergency response activity performed during a Period of Assistance, usually in reference to one operational function or activity.
- G. A “local government” is any educational district, special district, or any entity that is a “local governmental entity” within the meaning of section 11.45(1)(g), *Florida Statutes*.
- H. An “educational district” is any school district within the meaning of section 1001.30, *Florida Statutes*, and any Florida College System Institution or State University within the meaning of section 1000.21, *Florida Statutes*.
- I. A “special district” is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), *Florida Statutes*, established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.
- J. A “tribal council” is the respective governing bodies of the Seminole Tribe of Florida and Miccosukee Tribe of Indians recognized as special improvement district by section 285.18(1), *Florida Statutes*.
- K. An “interlocal agreement” is any agreement between local governments within the meaning of section 163.01(3)(a), *Florida Statutes*.
- L. A “Resource Support Agreement” as used in this Agreement refers to a supplemental agreement of support between a Requesting Party and an Assisting Party.
- M. “Proof of work” as used in this Agreement refers to original and authentic documentation of a single individual or group of individuals’ emergency response activity at a tactical level.



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- N. "Proof of payment" as used in this Agreement refers to original and authentic documentation of an emergency response expenditure made by an Assisting Party.
- O. A "Reimbursement Package" as used in this Agreement refers to a full account of mission response documentation supported by proof of work and proof of payment.
- P. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act, Chapter 252, *Florida Statutes*.

## ARTICLE II: APPLICABILITY OF THE AGREEMENT

Any Participating Party, including the Division, may request assistance under this Agreement for a "major disaster" or "catastrophic disaster" as defined in section 252.34, *Florida Statutes*, minor disasters, and other such emergencies as lawfully determined by a Participating Party.

## ARTICLE III: INVOCATION OF THE AGREEMENT

In the event of an emergency or anticipated emergency, a Participating Party may request assistance under this Agreement from any other Participating Party or the Division if, in the judgement of the Requesting Party, its own resources are inadequate to meet the needs of the emergency or disaster.

- A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the Requesting Party. All requests for assistance under this Agreement shall be transmitted by the Requesting Party to another Participating Party or the Division. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.
- B. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate and coordinate the activities of the Assisting Parties to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

## ARTICLE IV: RESPONSIBILITIES OF REQUESTING PARTIES

To the extent practicable, all Requesting Parties shall provide the following information to their respective county emergency management agency, the Division, and the intended Assisting Party or Parties. In providing such information, Requesting Parties should utilize Section I of the



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#)<sup>1</sup>.

- A. A description of the Mission to be performed by the Assisting Party;
- B. A description of the resources and capabilities needed to complete the Mission successfully;
- C. The location, date, and time personnel and resources from the Assisting Party should arrive at the incident site, staging area, facility, or other location designated by the Requesting Party;
- D. A description of the health, safety, and working conditions expected for deploying personnel;
- E. Lodging and meal availability;
- F. Any logistical requirements;
- G. A description of any location or facility outside the territorial jurisdiction of the Requesting Party needed to stage incoming resources and personnel;
- H. The location date, and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and
- I. A technical description of any communications equipment needed to ensure effective information sharing between the Requesting Party, any Assisting Parties, and all relevant responding entities.

## ARTICLE V: RESPONSIBILITIES OF ASSISTING PARTIES

Each Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources, and capabilities can render assistance. If upon receiving a request for assistance under this Agreement a Party determines that it has the capacity to render some or all of such assistance, it shall provide the following information without delay to the Requesting Party, the Division, and the Assisting Party's County emergency management agency. In providing such information, the Assisting Party should utilize the Section II of the Resource Support Agreement (RSA) Form, available via the [Division approved documents SharePoint site](#).

<sup>1</sup> FDEM approved documents such as activity logs and mutual aid forms can be found at:  
[https://portal.floridadisaster.org/projects/FROC/FROC\\_Documents/Forms/AllItems.aspx?View=%7B6F3CF7BD%2DC0A4%2D4BE2%2DB809%2DC8009D7D0686%7D](https://portal.floridadisaster.org/projects/FROC/FROC_Documents/Forms/AllItems.aspx?View=%7B6F3CF7BD%2DC0A4%2D4BE2%2DB809%2DC8009D7D0686%7D)



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- A. A description of the personnel, equipment, supplies, services and capabilities it has available, together with a description of the qualifications of any skilled personnel;
- B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;
- C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services to the location(s) specified by the Requesting Party;
- D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties;
- E. The names and contact information of all personnel whom the Assisting Party has designated as team leaders or supervisors; and
- F. An estimated cost for the provision of assistance.

## ARTICLE VI: RENDITION OF ASSISTANCE

The Requesting Party shall afford the emergency response personnel of all Assisting Parties, while operating within the jurisdictional boundaries of the Requesting Party, the same powers, duties, rights, and privileges, except that of arrest unless specifically authorized by the Requesting Party, as are afforded the equivalent emergency response personnel of the Requesting Party. Emergency response personnel of the Assisting Party will remain under the command and control of the Assisting Party, but during the Period of Assistance, the resources and responding personnel of the Assisting Party will perform response activities under the operational and tactical control of the Requesting Party.

- A. Unless otherwise agreed upon between the Requesting and Assisting Party, the Requesting Party shall be responsible for providing food, water, and shelter to the personnel of the Assisting Party. For Missions performed in areas where there are insufficient resources to support responding personnel and equipment throughout the Period of Assistance, the Assisting Party shall, to the fullest extent practicable, provide their emergency response personnel with the equipment, fuel, supplies, and technical resources necessary to make them self-sufficient throughout the Period of Assistance. When requesting assistance, the Requesting Party may specify that Assisting Parties send only self-sufficient personnel and resources but must specify the length of time self-sufficiency should be maintained.



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- B. Unless the Requesting Party has specified the contrary, it shall, to the fullest extent practicable, coordinate all communications between its personnel and the responding personnel of the Assisting Parties, and shall determine and share the frequencies and other technical specifications of all communications equipment to be used, as appropriate, with the deployed personnel of the Assisting Parties.
- C. Personnel of the Assisting Party who render assistance under this Agreement shall receive the usual wages, salaries, and other compensation as are normally afforded to personnel for emergency response activities within their home jurisdiction, and shall have all the immunities, rights, interests, and privileges applicable to their normal employment. If personnel of the Assisting Party hold local licenses or certifications limited to the jurisdiction of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the Period of Assistance.

## ARTICLE VII: REIMBURSEMENT

After the Period of Assistance has ended, the Assisting Party shall have 45 days to develop a full reimbursement package for services rendered and resources supplied during the Period of Assistance. All expenses claimed to the Requesting Party must have been incurred in direct response to the emergency as requested by the Requesting Party and must be supported by proof of work and proof of payment.

To guide the proper documentation and accountability of expenses, the Assisting Party should utilize the Claim Summary Form, available via the [Division approved documents SharePoint site](#) as a guide and summary of expense to collect information to then be formally submitted for review by the Requesting Party.

To receive reimbursement for assistance provided under this agreement, the Assisting Party shall provide, at a minimum, the following supporting documentation to the Requesting Party unless otherwise agreed upon between the Requesting and Assisting Parties:

- A. A complete and authentic description of expenses incurred by the Assisting Party during the Period of Assistance;
- B. Copy of a current and valid Internal Revenue Service W-9 Form;
- C. Copies of all relevant payment and travel policies in effect during the Period of Assistance;
- D. Daily personnel activity logs demonstrating emergency response activities performed for all time claimed (for FDEM reimbursement Division approved activity logs will be required for personnel activity claims);





# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- E. Official payroll and travel reimbursement records for all claimed personnel expenses;
- F. Neat and comprehensive fringe benefit calculations for each position class or category of claimed personnel;
- G. Written justification for all additional expenses/purchases incurred during the Period of Assistance;
- H. Proof of payment for additional/miscellaneous expenses incurred during the Period of Assistance
- I. Equipment activity logs demonstrating equipment use and operation in support of emergency response activities for all time claimed (for FDEM reimbursement Division approved forms will be required for equipment activity claims);
- J. Proof of reimbursement to all employees who incurred emergency response expenses with personal money;
- K. Justification for equipment repair expenses; and
- L. Copies of any applicable supporting agreements or contracts with justification.

If a dispute or disagreement regarding the eligibility of any expense arises, the Requesting Party, Assisting Party, or the Division may elect binding arbitration. If binding arbitration is elected, the Parties must select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Division, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties and shall be final.

If the Participating Parties do not elect binding arbitration, this agreement and any disputes arising thereunder shall be governed by the laws of the State of Florida and venue shall be in Leon County, Florida. Nothing in this Agreement shall be construed to create an employer-employee relationship or a partnership or joint venture between the participating parties. Furthermore, nothing contained herein shall constitute a waiver by either Party of its sovereign immunity or the provisions of section 768.28, Florida Statutes. Nothing herein shall be construed as consent by either Party to be sued by third parties.



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

## ARTICLE VIII: COST ELIGIBLE FOR REIMBURSEMENT

The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

- A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.
- B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA's Schedule of Equipment, or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.
- C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage, and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, *Governor*

Kevin Guthrie, *Executive Director*

supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

- D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida. Upon reasonable notice, the Assisting Party shall make its records available the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

## ARTICLE IX: INSURANCE

Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

- A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall be provided to each Participating Party.
- B. Any Participating Party that elects additional insurance affording liability coverage for any activities that may be performed under the authority of this Agreement shall be provided to each Participating Party.
- C. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.
- D. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties and shall not be deemed to be the agent of any other Participating Party.
- E. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.
- F. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.





# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

## ARTICLE X: GENERAL REQUIREMENTS

Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

- A. All Participating Parties shall allow public access to all documents, papers, letters, or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.
- B. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.
- C. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.
- D. Any communication to the Division under this Agreement shall be sent via either email, the Division of Emergency Managements Enterprise System (DEMES), or mail to the Response Bureau, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100.
- E. Any communication to a Participating Party shall be sent to the official or officials specified by that Participating Party. For the purpose of this section, any such communication may be sent by the U.S. Mail, e-mail, or other electronic platforms.

## ARTICLE XI: EFFECTS OF AGREEMENT

Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

- A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, responsibilities, and obligations of that Participating Party under the Statewide Mutual Aid Agreement of 1994, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Statewide Mutual Aid Agreement of 1994, regardless of whether such costs are billed or unbilled.
- B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under the Public Works Mutual Aid Agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under the Public Works Mutual Aid Agreement,



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, *Governor*

Kevin Guthrie, *Executive Director*

regardless of whether such costs are billed or unbilled.

- C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.
- D. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before the renewal date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.
- E. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with section E of this Article.
- F. A Participating Party may rescind this Agreement at will after providing the other Participating Party a written SMAA withdrawal notice. Such notice shall be provided at least 30 days prior to the date of withdrawal. This 30-day withdrawal notice must be: written, signed by an appropriate authority, duly authorized on the official letterhead of the Participating Party, and must be sent via email, the Division of Emergency Managements Enterprise System (DEMES), or certified mail.

## ARTICLE XII: INTERPRETATION AND APPLICATION OF AGREEMENT

The interpretation and application of this Agreement shall be governed by the following conditions:

- A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.
- B. Time shall be of the essence of this Agreement, and of the performance of all conditions, obligations, duties, responsibilities, and promises under it.
- C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

- D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Parties may be required to execute the Agreement with the adopted changes. Any continued or subsequent use of this Agreement following the posting of minor changes to this Agreement shall signify implied acceptance of such changes.
- E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

***NOTE: This iteration of the State of Florida Statewide Mutual Aid Agreement will replace all previous versions.***

*The Division shall provide reimbursement to Assisting Parties in accordance with the terms and conditions set forth in this Article for missions performed at the direct request of the Division. Division reimbursement eligible expenses must be in direct response to the emergency as requested by the State of Florida. All required cost estimations and claims must be executed through the DEMES Mutual Aid Portal and assisting agencies must use all required [FDEM forms](#) for documentation and cost verification. If a Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance.*

*FDEM reserves the right to deny individual reimbursement requests if deemed to not be in direct response to the incident for which asset was requested.*

**IN WITNESS WHEREOF**, the Parties have duly executed this Agreement on the date specified below:



# STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT



Ron DeSantis, Governor

Kevin Guthrie, Executive Director

## FOR ADOPTION BY A COMMUNITY DEVELOPMENT DISTRICT

STATE OF FLORIDA  
DIVISION OF EMERGENCY MANAGEMENT

By: \_\_\_\_\_ Date: \_\_\_\_\_

Kevin Guthrie, Executive Director or  
Ian Guidicelli, Authorized Designee

\_\_\_\_\_

COMMUNITY DEVELOPMENT DISTRICT, STATE OF FLORIDA

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_

Attorney for District

*C.*

- Engineer Report

### **Standby, Emergency Pumps – Lift Station Rehabilitation**

Priority 5 Facilities (2021-22): LS-8, Madeira Ct. – CPH Engineers provided an engineering proposal for performance of design and survey related services. Received submittal of engineering plans and provided additional review comments for lift station electrical and piping upgrades. LS-8 facility plans are combined with Lift Station 12 (see below) for advertising and bidding purposes.

Priority 6 Facilities (2022-23): LS-12, 128 IE Pkwy Status: CPH Engineers provided an engineering proposal for performance of design and survey related services in the amount of \$33,700 for rehabilitation of the lift station facility. A purchase order was issued to CPH on October 18, 2022, for the scope of work contained in the engineering proposal. Consultant performed initial field survey on 12/1/2022. Received preliminary plans on 1/30/2023 and provided comments. Received pump computations for evaluating available pumping system upgrades and selected pump desired for input to final plan set. Received final plans and provided comments. Received draft specifications for review – underway. Received pump equipment and control panel pricing from pump manufacturer in the amount of \$120,000 for purchase of sole source equipment with purchase orders issued. Revising plans and bid documents for updated scope of work to include owner-provided equipment. Received revised shop drawings and pricing for pump and panel equipment from manufacturer to include panel component upgrades for SCADA related systems. Coordinating remaining comments with pump supplier and preparing Request for Quotations for distribution to interested contractors.

### **Reclaimed System – Damage / FEMA/ FDEM Grant Activities**

The Board on January 13, 2023, authorized a Task Order for CDM Smith to perform data collection (survey), engineering design, permitting, funding, and bidding assistance for both emergency repair and relocation phases for the District's 12-inch reclaimed water main damaged during Hurricane Nicole. Final Engineering Plans and Request for Quotes packets were completed and forwarded to four qualified local underground contractors for the emergency repair. One quote was received in the amount of \$238,750 from Hazen Construction. A Notice of Award and Purchase Order was issued to the contractor on March 21, 2023. Upon FEMA review of follow-up information provided by DCDD, FEMA indicated DCDD was eligible for public financial assistance.

Staff prepared additional subgrant agreement and risk assessment questionnaire for Florida Dept. of Emergency Management (FDEM) review and execution. Staff also successfully registered the Dunes CDD on the U.S. federal government's System for Award Management (SAM) as required for funding initiatives.

Executed Subgrant Agreement received by the Governor's authorized representative on July 20, 2023. Staff and CDM Smith responded to an RFI received from the Consolidated Resource Center (CRC) requesting engineering certifications for both estimates for the relocation project and in-kind replacement alternative. FDEP issued notice of permit revision on 9/8/23 for the reclaimed main relocation project. The permanent resiliency (relocation) project is currently being processed by the CRC and is in the mitigation phase. Received reimbursement payments from State of Florida totaling \$215,820.88 (or 87.5%) for Emergency Protective Measure Project. The relocation project was publicly advertised Nov. 9, 2023, and a Pre-bid Meeting was held on Nov. 21, 2023, and two bids were received on December 14, 2023. The Engineer prepared a bid tabulation for the bids received along with a recommendation for bid award to apparent low bidder, DBE Management, in the amount of \$1,513,412.00. The Board approved bid award to DBE Management for the referenced amount at the January 2024 meeting. Staff uploaded the bid results and tabulation to the FEMA portal and sent inquiry regarding project status. Upon FEMA/ CRC review of revised In-kind repair estimate and the actual bid amount/ tabulation information uploaded to portal, staff received response from Task Force Lead PDM that included CRC Cost Specialist confirmation that the current plan is to rewrite the project to reflect Relocation as a Least Cost Alternative to the In-kind repair. Once project is returned to CRC from the Hazard Mitigation Program group, a new estimate will be prepared by the CRC cost specialist based on FEMA's Cost Estimating Format (CEF). Once the CEF is prepared, we are told the project should be near to obligation status. Staff received executed easements from HDOA, HDGC, Porto Mar, and La Grande Provence HOA's for necessary project easements. Received executed agreement and project schedule from Contractor and issued Notice to Proceed dated February 22, 2024. Contractor has submitted application for right of way permit with Flagler County. Staff also responded to a request for additional information received from FDEM's Florida Recovery Obligation Calculation (F-ROC) opt-in process for the District's submittal of a Disaster Readiness Assessment.

### **WTP Ground Storage Tank (GST) Cleaning & Inspection**

Staff coordinated draining, cleaning, and inspection of the District's 750,000-gallon GST with the tank manufacturer, CROM LLC, during the week of November 14. Engineering reports were forwarded to FDEP in mid-January. Upon receipt of scope of work and price proposals from CROM and Tnemec coatings in the amount of \$142,765 for recommended repairs, staff has requested meeting with CROM management to discuss ongoing expenses related to previous tank deficiencies noted during the original construction activity. CROM removed tank exterior coating on portions of tank on July 15 to assist further observation of leaking. Field observations reveal approximately six (6) locations where tank is leaking. Repairs were performed as scheduled between August 14 - 27, 2023 along with activation of our potable water interconnection with Palm Coast. Tank was disinfected by Contractor on August 28 and staff flushed and sampled tank and returned to

operation upon attaining appropriate bacteriological clearance. Additional exterior leak repair tank injections were performed during the week of October 16 and further assessment is underway for consideration of any further needs prior to scheduling remaining tank exterior coating activities. Tank manufacturer performed additional exterior tank leak repairs in mid-February. Currently monitoring.

### **Water/ Wastewater/ Stormwater/ CUP Regulatory Activities**

Staff received Notice of Permit Issuance (renewal) from FDEP for the Dunes CDD Wastewater Treatment Facility FLA011602-019-DW1P/NR dated February 5, 2024. Upon review, staff noted a few minor items for correction and forwarded comments to FDEP for further consideration.

Staff received Draft SJRWMD Consumptive Use Permit (CUP) renewal application from consultant (CDM) and provided review comments. Consultant is currently modifying the draft application to conform with staff feedback. Staff also provided an updated version of the District's Water Conservation Plan to the consultant for inclusion with renewal application.

A Capacity Analysis Report for the District's water treatment, distribution, and supply facilities was prepared by consultant (CPH) with staff oversight and forwarded to the FDEP on February 16, 2024, for review and acceptance. Report findings indicate the District's water facilities are sized appropriately to meet the estimated water demands for the next ten (10) years and beyond. Awaiting review response from FDEP.



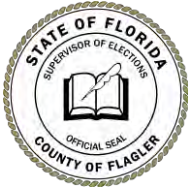
*D.*



**DUNES COMMUNITY DEVELOPMENT DISTRICT  
FY 2024 ADDITIONAL BUDGET ITEMS**

ITEM	AUTHORIZED EXPENDITURES	FUND CLASSIFICATION				TOTAL	CLASSIFICATION	BOARD MEETING AUTHORIZED/DISCUSSED	NOTES
		GENERAL	BRIDGE	W&S	STORMWATER				
1	Irrigation Line Leak on Hammock Dunes Parkway			\$ 8,681.60		\$ 8,681.60	O&M	1/12/2024	Road Patch and Road Signage
2	Water Plant Scrubber Line relaid/unclogging attempts			\$ 40,283.48		\$ 40,283.48	O&M		Existing line had to be relaid due to a sag
3						\$ -			
4						\$ -			
5						\$ -			
<b>SUB-TOTALS=</b>		\$ -	\$ -	\$ 48,965.08	\$ -	\$ 48,965.08			
<b>UPCOMING ITEMS</b>									
i.	RO Skid Feed Pump Failures			\$ 11,067.00		\$ 11,067.00			To date total
ii.	Reclaimed Pump Station 150Hp pump/motor repairs			\$ 24,255.10		\$ 24,255.10			To date total
iii.	Well 3 Repairs			\$ 26,975.00		\$ 26,975.00			To date total
iv.	Well 5 Repairs			\$ 33,940.00		\$ 33,940.00			To date total
<b>SUB-TOTALS=</b>		\$ -	\$ -	\$ 96,237.10	\$ -	\$ 96,237.10			
<b>GRAND TOTAL ALL IDENTIFIED ITEMS=</b>		\$ -	\$ -	\$ 145,202.18	\$ -	\$ 145,202.18			
<b>POTENTIALLY ABSORBABLE WITH EXISTING BUDGET</b>									
A									
B									
<b>SUB-TOTALS=</b>		\$ -	\$ -	\$ -	\$ -	\$ -			

*E.*



## ***Kaiti Lenhart*** ★ FLAGLER COUNTY SUPERVISOR OF ELECTIONS

---

1769 E. Moody Boulevard, Building 2, Suite 101 ★ PO Box 901 ★ Bunnell, Florida 32110-0901  
Phone (386) 313-4170 ★ Fax (386) 313-4171 ★ [www.FlaglerElections.com](http://www.FlaglerElections.com)

February 22, 2024

Dear Dunes CDD Board of Supervisors:

I was contacted by your District Manager, Greg Peugh, to explain the voting process for your upcoming district election this year. I'm happy to walk each of you through our processes and the improvements we've made since 2020. Many of these changes were in effect for 2022, however, your Board members were unopposed during the last election.

---

In Florida, each voter must vote in the precinct where they are registered. Our results are reported at the precinct-level, and this applies to all vote methods: early voting, mail voting, and Election Day. The district boundaries of Dunes CDD fall within Precinct 401, and also includes voters who reside within areas of unincorporated Flagler County along A1A to the St Johns County border in Marineland to the North. This means that during a countywide General election, there are two ballot styles: one for county voters and one for Dunes CDD district voters, in your precinct.

During the 2020 election, voters in Precinct 401 who live outside of the district were given a Dunes CDD ballot style which included your Board of Supervisors Seat 2 and Seat 4 races. This only happened on Election Day because the election poll workers did not follow their training and procedures. We train our election workers in-person for a minimum of 3 hours prior to each election. Last year we added online training with videos, and upgraded the training to include quizzes that require a passing grade for this election cycle. In 2020, they attended in-person training, and were also given written procedures which outline the process for issuing ballots on Election Day. The ballot supply issue only occurred on Election Day and the cause was simply human error.

Over the years, we have improved our training, and the voting process itself, to eliminate the possibility of human error when issuing ballot styles. I'll explain the different vote types, and how these improvements will impact this election year.

### **Early Voting:**

October 21 – November 2, 2024

Voters will receive the correct ballot during your Dunes CDD election during early voting.

We have been using ballot-on-demand technology in Flagler County since I was appointed to office in 2015. Printing ballots on-demand decreases the margin of error in the process of choosing one of over 100 ballot styles for a single voter during early voting. They are accurate and economical, saving money and unused overstock, while reducing the inherent chain of custody risk with a large supply of blank, unvoted ballots at each early voting location.

During early voting, any voter can visit any one of our four early voting sites. A ballot style is determined by their residence address, which is confirmed in-person before the ballot is printed. Only voters who live within the Dunes CDD district will receive that ballot style.

### **Vote By Mail:**

Overseas mail date: September 20, 2024      Domestic mail date: September 26, 2024

Voters who choose to vote by mail will receive the correct ballot for your Dunes CDD election.

In order to vote by mail, a citizen must be registered to vote and provide ID at the time of registering. If no ID is provided, the voter must return a copy of their ID along with their balloting materials and complete an affidavit. In order for a mail ballot to be counted, the signature on the returned voter's certificate must match the signature on file. Each one of the thousands of mail ballot envelope signatures are reviewed by trained Elections Office staff, a process which takes many hours.

The preparation of mail ballots includes several checks and balances. Similar to the early voting process, each voter is assigned a ballot style based upon their residence address, with their corresponding district and precinct assignment. When a voter requests a mail ballot, first their eligibility is confirmed, and their specific ballot information is exported to our mail ballot vendor. From the beginning of the process, only the ballot style assigned to the voter can be printed and mailed. Our vendor uses cutting-edge technology to confirm each individual mail package includes the correct ballot style by scanning and interpreting a 2D barcode printed on the ballot and read through the window envelope, which is compared to the voter's residence address and the human-readable ballot style printed above the residence address on the return envelope. Each of our mail ballot packages are scanned using this technology and read in real-time, to prevent a ballot supply error during the insertion and mailing process. We have never had the issue of the wrong ballot style being issued to a voter by mail with our current vendor, and I am very satisfied with their process. I have toured their facility many times over the past several years to see their mail ballot equipment and standards. Our ballots are printed and mailed in Sanford, Florida.

### **Election Day:**

A voter must vote in their assigned precinct on Election Day, which is the last day to vote. We do not have ballot-on-demand printer technology in our precinct voting locations, so the ballot styles are sorted, verified, and distributed manually by our trained election workers.

We have over 200 election workers who are trained here at the Elections Office in groups of 12 per class. This training process takes about 6 weeks to complete. I've mentioned the improvement of online training for our workers, which will include a video dedicated to the ballot-issuing process. Our in-person training includes this topic, and each worker will be required to complete the online training as well. The workers can watch our videos multiple times, if needed, to become familiarized with the process.

Also new this year, we are visiting all precincts with multiple ballot styles by 7:30 AM on Election Day. My staff has always called our workers to confirm all ballot styles are verified and being distributed properly. This year we will also visit these locations in the morning to have a visual confirmation of the ballot distribution process.

---

In conclusion, I would like to assure the Dunes Board of Supervisors that we have improved the process and taken steps to ensure a ballot supply issue does not occur ever again in Flagler County. I appreciate your concerns and take them very seriously. Please do not hesitate to contact me directly, if you have any questions. I'm happy to present this information or answer any of your questions during a Board meeting, or anytime otherwise. Thank you!

Sincerely,

***Kaiti Lenhart***

Flagler County Supervisor of Elections



— DUNES\_CDD\_BOUNDARY LINE\_669-728

■ HAMMOCK CDD PARCELS



*F.*



***Dunes***  
***Community Development District***

***Unaudited Financial Reporting***  
***January 31, 2024***



# Table of Contents

1	<hr/>	Balance Sheet
2	<hr/>	General Fund
3	<hr/>	Statement of Net Position
4-5	<hr/>	Statement of Revenues, Expenses and Changes in Net Position-Water and Sewer Fund
6	<hr/>	Statement of Revenues, Expenses and Changes in Net Position-Bridge Fund
7	<hr/>	Statement of Revenues, Expenses and Changes in Net Position-Stormwater Fund
8-28	<hr/>	Check Run Summary
29	<hr/>	Assessment Receipt Schedule

# **DUNES COMMUNITY DEVELOPMENT DISTRICT**

## **BALANCE SHEET**

January 31, 2024

	<b>Major Fund</b>
	<b>General</b>
<b><u>ASSETS:</u></b>	
Cash	\$134,139
Assessments Receivable	\$19,885
Investments	\$52,082
<b>TOTAL ASSETS</b>	<b>\$206,106</b>
<b><u>LIABILITIES AND FUND BALANCES:</u></b>	
Liabilities:	
Accounts Payable	\$18,066
Due to Other Funds	\$1,162
<b>TOTAL LIABILITIES</b>	<b>\$19,228</b>
Fund Balances:	
Assigned:	
Current year's expenditures	\$339
Unassigned	\$186,538
<b>TOTAL FUND BALANCES</b>	<b>\$186,878</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$206,106</b>

# DUNES COMMUNITY DEVELOPMENT DISTRICT

## General Fund

### Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Period Ended January 31, 2024

EXPENSE CODE	DESCRIPTION	GENERAL FUND BUDGET	PRORATED BUDGET THRU 01/31/24	ACTUAL THRU 01/31/24	VARIANCE
<b>REVENUES:</b>					
001.300.31900.10000	Maintenance Taxes	\$378,070	\$314,445	\$314,445	\$0
001.300.36100.11000	Interest Income	\$5,000	\$1,667	\$898	(\$769)
<b>TOTAL REVENUES</b>		<b>\$383,070</b>	<b>\$316,112</b>	<b>\$315,343</b>	<b>(\$769)</b>
<b>EXPENDITURES:</b>					
<i>Administrative</i>					
001.310.51300.11000	Supervisor Fees	\$14,000	\$4,667	\$4,000	\$667
001.310.51300.21000	FICA Expense	\$1,071	\$357	\$306	\$51
001.310.51300.31100	Engineering/Software Services	\$15,000	\$5,000	\$0	\$5,000
001.310.51300.31500	Attorney	\$14,000	\$4,667	\$16,237	(\$11,571)
001.310.51300.32000	Collection Fees/Payment Discount	\$17,000	\$17,000	\$18,240	(\$1,240)
001.310.51300.32200	Annual Audit	\$3,500	\$3,500	\$0	\$3,500
001.310.51300.34000	Management Fees	\$10,290	\$3,430	\$3,430	\$0
001.310.51300.35100	Computer Time	\$1,000	\$333	\$333	\$0
001.310.51300.40000	Travel Expenses	\$1,000	\$333	\$143	\$190
001.310.51300.42000	Postage & Express Mail	\$4,000	\$1,333	\$1,267	\$66
001.310.51300.42500	Printing	\$2,500	\$833	\$0	\$833
001.310.51300.45000	Insurance	\$31,281	\$31,281	\$40,854	(\$9,573)
001.310.51300.48000	Advertising Legal & Other	\$2,000	\$667	\$1,094	(\$427)
001.310.51300.49000	Bank Charges	\$1,000	\$333	\$11	\$323
001.310.51300.49100	Contingencies	\$9,000	\$3,000	\$3,231	(\$231)
001.310.51300.51000	Office Supplies	\$1,000	\$333	\$208	\$125
001.310.51300.54000	Dues, Licenses & Subscriptions	\$1,000	\$333	\$0	\$333
001.320.53800.12000	Salaries	\$107,257	\$37,127	\$35,586	\$1,542
001.320.53800.21000	FICA Taxes	\$9,846	\$3,408	\$2,568	\$841
001.320.53800.22000	Pension Expense	\$10,726	\$3,575	\$3,446	\$130
001.320.53800.23000	Health Insurance Benefits	\$19,195	\$6,398	\$5,858	\$541
001.320.53800.24000	Workers Comp Insurance	\$1,398	\$466	\$635	(\$169)
001.320.53800.64000	Capital Improvements	\$0	\$0	\$0	\$0
<b>TOTAL ADMINISTRATIVE</b>		<b>\$277,063</b>	<b>\$128,376</b>	<b>\$137,444</b>	<b>(\$9,068)</b>
<i>General System Maintenance</i>					
001.320.53800.43000	Electric (7 Aerators)	\$0	\$0	\$0	\$0
001.320.53800.46500	Lake Maintenance	\$0	\$0	\$0	\$0
001.320.53800.46200	Landscaping	\$35,000	\$11,667	\$10,306	\$1,361
001.320.53800.52100	Grass Carp	\$0	\$0	\$0	\$0
001.320.53800.46700	Storm Drain System Maintenance	\$0	\$0	\$0	\$0
001.320.53800.46000	Building Maintenance	\$33,000	\$11,000	\$12,467	(\$1,467)
001.320.53800.46300	Tree & Shrub Removal	\$5,000	\$1,667	\$0	\$1,667
001.320.53800.49200	R&M-Floating Fountains	\$0	\$0	\$0	\$0
001.320.53800.49300	R&R-Equipment	\$500	\$167	\$0	\$167
001.320.53800.64000	Maintenance Reserves	\$32,847	\$10,949	\$0	\$10,949
001.320.53800.64002	Consultant Fees	\$0	\$0	\$0	\$0
<b>TOTAL GENERAL SYSTEM MAINTENANCE</b>		<b>\$106,347</b>	<b>\$35,449</b>	<b>\$22,773</b>	<b>\$12,676</b>
<b>TOTAL EXPENDITURES</b>		<b>\$383,410</b>	<b>\$163,825</b>	<b>\$160,217</b>	<b>\$3,608</b>
Excess (deficiency) of revenues over (under) expenditures		<b>(\$339)</b>	<b>\$152,287</b>	<b>\$155,126</b>	<b>\$2,839</b>
Net change in fund balance		<b>(\$339)</b>	<b>\$152,287</b>	<b>\$155,126</b>	<b>\$2,839</b>
<b>FUND BALANCE - BEGINNING</b>		<b>\$339</b>		<b>\$31,752</b>	
<b>FUND BALANCE - ENDING</b>		<b>\$0</b>		<b>\$186,878</b>	

**DUNES COMMUNITY DEVELOPMENT DISTRICT**  
STATEMENT OF NET POSITION - PROPRIETARY FUNDS

	9/30/2023-Unaudited Major Funds			12/31/23 Major Funds			1/31/24 Major Funds			Total
	Water, Sewer and Effluent Reuse Enterprise Fund	Intracoastal Waterway Bridge Enterprise Fund	Stormwater Fee Enterprise Fund	Water, Sewer and Effluent Reuse Enterprise Fund	Intracoastal Waterway Bridge Enterprise Fund	Stormwater Fee Enterprise Fund	Water, Sewer and Effluent Reuse Enterprise Fund	Intracoastal Waterway Bridge Enterprise Fund	Stormwater Fee Enterprise Fund	
<b>ASSETS:</b>										
Current Assets:										
Cash and Cash Equivalents:										
Cash - Operating Account	\$173,840	\$888,656	\$105,752	\$349,716	\$667,822	\$138,860	\$96,221	\$927,834	\$223,101	\$1,247,156
Cash - Operating Account - Renewal & Replacemen	---	\$0	---	\$68,403	---	---	\$91,204	---	---	\$91,204
Cash - On Hand	---	\$2,800	---	---	\$2,800	---	---	\$2,800	---	\$2,800
Petty Cash	---	\$5,614	---	---	\$5,458	---	---	\$5,367	---	\$5,367
Investments:										
State Board - Surplus Funds	\$1	\$2	---	\$1	\$2	\$0	\$1	\$2	\$0	\$3
Raymond James - Enhanced Savings	\$4,047,371	\$9,381,390	\$303,807	\$3,895,227	\$4,963,671	\$307,772	\$3,895,227	\$4,963,671	\$309,136	\$9,168,033
Raymond James - Money Market	\$573	\$1,148	\$0	\$583	\$4,528,671	---	\$583	\$4,552,329	---	\$4,552,912
Receivables:										
Utility Billing	\$325,240	\$5,610	\$0	\$314,198	---	\$0	\$300,244	---	\$0	\$300,244
FSA Receivable	\$0	---	\$0	---	\$8,048	\$0	---	\$9,161	\$0	\$9,161
Unbilled Accounts Receivable	\$135,238	---	\$19,089	---	---	---	---	---	---	\$0
Due from Other Sources	\$215,832	\$88,919	---	\$0	---	\$0	\$0	---	\$0	\$0
Due from Other Funds	---	---	\$76,176	\$787	\$293,934	\$77,895	\$0	\$52,391	---	\$52,391
Noncurrent Assets:										
Prepays	\$24,301	\$4,232	\$1,216	\$0	\$0	---	\$0	\$0	---	\$0
Deposits	\$1,000	---	\$0	\$1,000	---	\$0	\$1,000	---	\$0	\$1,000
Capital Assets:										
Land	\$875,488	\$85,000	\$0	\$875,488	\$85,000	\$0	\$875,488	\$85,000	\$0	\$960,488
Plant-Expansion (Net)	\$3,602,374	---	\$0	\$3,602,374	---	\$0	\$3,602,374	---	\$0	\$3,602,374
Maintenance Building (Net)	\$32,765	---	\$0	\$32,765	---	\$0	\$32,765	---	\$0	\$32,765
Equipment (Net)	\$1,360,524	\$875	\$0	\$1,360,524	\$875	\$0	\$1,360,524	\$875	\$0	\$1,361,399
Roadways (Net)	---	\$2,260,747	\$0	---	\$2,260,747	\$0	---	\$2,260,747	\$0	\$2,260,747
Bridge Facility (Net)	---	\$6,543,168	\$0	---	\$6,543,168	\$0	---	\$6,543,168	\$0	\$6,543,168
Improvements Other than Buildings (Net)	\$12,474,832	---	\$0	\$12,474,832	---	\$0	\$12,474,832	---	\$0	\$12,474,832
Construction in Progress	\$7,509,417	\$0	---	\$7,509,417	\$0	\$0	\$7,509,417	\$0	\$0	\$7,509,417
<b>TOTAL ASSETS</b>	<b>\$30,778,796</b>	<b>\$19,268,161</b>	<b>\$506,040</b>	<b>\$30,485,314</b>	<b>\$19,360,195</b>	<b>\$524,527</b>	<b>\$30,239,879</b>	<b>\$19,403,344</b>	<b>\$532,237</b>	<b>\$50,175,460</b>
<b>LIABILITIES:</b>										
Current Liabilities:										
Accounts Payable	\$360,456	\$8,619	\$6,225	\$144,565	\$35,796	\$13,356	\$109,821	\$23,210	\$7,171	\$140,202
Retainage Payable	---	---	\$0	---	---	\$0	---	---	\$0	\$0
Due to Other Funds	\$101,401	---	\$3,953	\$213,654	---	\$13,265	\$43,374	---	\$7,855	\$51,229
Noncurrent Liabilities:										
Unearned Revenue	---	\$23,500	---	---	---	---	---	---	---	\$0
Utility Deposits	\$1,347	---	\$0	\$1,347	---	\$0	\$1,347	---	\$0	\$1,347
Customer Refunds Due	\$3,350	---	\$0	\$3,350	---	\$0	\$3,350	---	\$0	\$3,350
Prepaid Connection Fees	\$685,073	---	\$0	\$685,073	---	\$0	\$685,073	---	\$0	\$685,073
Deferred Toll Revenue <sup>(2)</sup>	---	\$554,993	\$0	---	\$554,993	\$0	---	\$554,993	\$0	\$554,993
<b>TOTAL LIABILITIES</b>	<b>\$1,151,627</b>	<b>\$587,112</b>	<b>\$10,177</b>	<b>\$1,047,989</b>	<b>\$590,788</b>	<b>\$26,620</b>	<b>\$842,964</b>	<b>\$578,203</b>	<b>\$15,026</b>	<b>\$1,436,193</b>
<b>NET POSITION</b>										
Net Invested in Capital Assets	\$25,855,400	\$8,889,789	\$0	\$25,855,400	\$8,889,789	\$0	\$25,855,400	\$8,889,789	\$0	\$34,745,189
Unrestricted	\$3,771,769	\$9,791,260	\$495,862	\$3,581,926	\$9,879,617	\$497,906	\$3,541,515	\$9,935,353	\$517,211	\$13,994,078
<b>TOTAL NET POSITION</b>	<b>\$29,627,168</b>	<b>\$18,681,049</b>	<b>\$495,862</b>	<b>\$29,437,325</b>	<b>\$18,769,406</b>	<b>\$497,906</b>	<b>\$29,396,915</b>	<b>\$18,825,141</b>	<b>\$517,211</b>	<b>\$48,739,267</b>

<sup>(1)</sup> Bridge Interlocal Agreement with County.

<sup>(2)</sup> Adjustment was made after conversion of new Toll System from bonus dollars.

# **DUNES COMMUNITY DEVELOPMENT DISTRICT**

## **STATEMENT OF NET POSITION - PROPRIETARY FUNDS**

January 31, 2024

	<u>Water, Sewer and Effluent Reuse Enterprise Fund</u>	<u>Major Funds Intracoastal Waterway Bridge Enterprise Fund</u>	<u>Stormwater Fee Enterprise Fund</u>	<u>Total</u>
<b>ASSETS:</b>				
Current Assets:				
Cash and Cash Equivalents:				
Cash - Operating Account	\$96,221	\$927,834	\$223,101	\$1,247,156
Cash - Operating Account - Renewal & Replacement	\$91,204	---	---	\$91,204
Cash - On Hand	---	\$2,800	---	\$2,800
Petty Cash	---	\$5,367	---	\$5,367
Investments:				
State Board - Surplus Funds	\$1	\$2	\$0	\$3
Raymond James - Enhanced Savings	\$3,895,227	\$4,963,671	\$309,136	\$9,168,033
Raymond James - Money Market	\$583	\$4,552,329	---	\$4,552,912
Receivables				
Utility Billing	\$300,244	---	---	\$300,244
FSA Receivable	---	\$9,161	---	\$9,161
Due from Other Funds	\$0	\$52,391	---	\$52,391
Noncurrent Assets:				
Prepays	\$0	\$0	---	\$0
Deposits	\$1,000	---	---	\$1,000
Capital Assets:				
Land	\$875,488	\$85,000	---	\$960,488
Plant-Expansion (Net)	\$3,602,374	---	---	\$3,602,374
Maintenance Building (Net)	\$32,765	---	---	\$32,765
Equipment (Net)	\$1,360,524	\$875	---	\$1,361,399
Roadways (Net)	---	\$2,260,747	---	\$2,260,747
Bridge Facility (Net)	---	\$6,543,168	---	\$6,543,168
Improvements Other than Buildings (Net)	\$12,474,832	---	---	\$12,474,832
Construction in Progress	\$7,509,417	\$0	---	\$7,509,417
<b>TOTAL ASSETS</b>	<b><u>\$30,239,879</u></b>	<b><u>\$19,403,344</u></b>	<b><u>\$532,237</u></b>	<b><u>\$50,175,460</u></b>
<b>LIABILITIES:</b>				
Current Liabilities:				
Accounts Payable	\$109,821	\$23,210	\$7,171	\$140,202
Due to Other	---	---	---	\$0
Due to Other Funds	\$43,374	---	\$7,855	\$51,229
Noncurrent Liabilities:				
Unearned Revenue	---	---	---	\$0
Utility Deposits	\$1,347	---	---	\$1,347
Customer Refunds Due	\$3,350	---	---	\$3,350
Prepaid Connection Fees	\$685,073	---	---	\$685,073
Deferred Toll Revenue <sup>(2)</sup>	---	\$554,993	---	\$554,993
<b>TOTAL LIABILITIES</b>	<b><u>\$842,964</u></b>	<b><u>\$578,203</u></b>	<b><u>\$15,026</u></b>	<b><u>\$1,436,193</u></b>
<b>NET POSITION</b>				
Net Invested in Capital Assets	\$25,855,400	\$8,889,789	\$0	\$34,745,189
Unrestricted	\$3,541,515	\$9,935,353	\$517,211	\$13,994,078
<b>TOTAL NET POSITION</b>	<b><u>\$29,396,915</u></b>	<b><u>\$18,825,141</u></b>	<b><u>\$517,211</u></b>	<b><u>\$48,739,267</u></b>

**DUNES COMMUNITY DEVELOPMENT DISTRICT**

**Water and Sewer Fund-Proprietary Fund**

**Statement of Revenues, Expenses and Changes in Net Position**

For the Period Ended January 31, 2024

<u>EXPENDITURE CODE</u>	<u>DESCRIPTION</u>	<u>WATER/SEWER FUND BUDGET</u>	<u>PRORATED BUDGET THRU 01/31/24</u>	<u>ACTUAL THRU 01/31/24</u>	<u>VARIANCE</u>
<b>OPERATING REVENUES:</b>					
041.300.34300.30000	Water Revenue	\$1,177,441	\$392,480	\$307,981	(\$84,499)
041.300.34300.50000	Sewer Revenue	\$996,881	\$332,294	\$273,522	(\$58,772)
041.300.34300.76000	Irrigation/Effluent	\$1,373,336	\$457,779	\$370,089	(\$87,690)
041.300.34300.10000	Meter Fees	\$22,000	\$7,333	\$10,600	\$3,267
041.300.34300.10100	Connection Fees - W, S & I (75 units)	\$15,000	\$5,000	\$13,500	\$8,500
041.300.36900.10000	CPC Effluent Agreement	\$40	\$40	\$40	\$0
041.300.34900.10200	Backflow Preventor/Misc.	\$4,282	\$1,427	\$1,088	(\$340)
041.300.36900.10000	Misc. Income / Penalty	\$30,000	\$10,000	\$4,660	(\$5,340)
<b>TOTAL OPERATING REVENUES</b>		<b>\$3,618,980</b>	<b>\$1,206,353</b>	<b>\$981,479</b>	<b>(\$224,875)</b>
<b>OPERATING EXPENSES</b>					
<u>Administrative</u>					
041.310.51300.31100	Engineering	\$50,000	\$16,667	\$0	\$16,667
041.310.51300.31500	Attorney	\$5,000	\$1,667	\$5,670	(\$4,003)
041.310.51300.32200	Annual Audit	\$7,875	\$2,625	\$0	\$2,625
041.310.51300.34000	Management Fees	\$23,153	\$7,718	\$7,718	\$0
041.310.51300.40000	Travel Expenses	\$16,000	\$5,333	\$6,968	(\$1,634)
041.310.51300.42000	Postage & Express Mail	\$5,000	\$1,667	\$991	\$675
041.310.51300.42500	Printing & Mailing Utility Bills	\$16,000	\$5,333	\$5,008	\$325
041.310.51300.48000	Advertising Legal & Other	\$4,000	\$1,333	\$0	\$1,333
041.310.51300.49000	Bank Charges	\$3,000	\$1,000	\$0	\$1,000
041.310.51300.49100	Contingencies	\$10,000	\$3,333	\$3,421	(\$88)
041.310.51300.51000	Office Supplies and Equipment	\$16,000	\$5,333	\$4,613	\$720
041.310.51300.54000	Dues, Licenses & Subscriptions	\$16,000	\$5,333	\$3,210	\$2,123
041.310.51300.54200	Permits Fees WTP & WWTP	\$10,000	\$3,333	\$4,600	(\$1,267)
041.310.51300.55000	Land Leases & Easement Fees	\$14,000	\$4,667	\$0	\$4,667
041.310.53600.12000	Salaries, including Overtime	\$959,588	\$319,863	\$322,143	(\$2,281)
041.310.53600.21000	FICA Taxes	\$88,090	\$29,363	\$21,191	\$8,172
041.310.53600.22000	Pension Plan	\$95,959	\$31,986	\$30,792	\$1,194
041.310.53600.23000	Insurance Benefits (Medical)	\$171,728	\$57,243	\$36,369	\$20,873
041.310.53600.24000	Workers Compensation Insurance	\$12,503	\$4,168	\$5,598	(\$1,430)
041.310.53600.25000	Unemployment Benefits	\$3,000	\$1,000	\$0	\$1,000
041.310.53600.25000	Bad Debt Expense	\$1,000	\$333	\$0	\$333
041.310.53600.41000	Telephone	\$48,000	\$16,000	\$14,787	\$1,213
041.310.53600.41002	Payment Processing Service	\$15,000	\$5,000	\$4,907	\$93
041.310.53600.44000	Equipment Rentals & Leases	\$8,000	\$2,667	\$2,638	\$28
041.310.53600.45000	Insurance	\$172,043	\$172,043	\$126,716	\$45,328
041.310.53600.46100	Repair and Maintenance for Vehicles	\$20,000	\$6,667	\$7,703	(\$1,036)
041.310.53600.52000	Supplies/Equipment General	\$7,000	\$2,333	\$625	\$1,708
041.310.53600.52010	Tools	\$16,000	\$5,333	\$1,168	\$4,165
041.310.53600.52055	Uniforms/Supplies/Services	\$16,000	\$5,333	\$13,503	(\$8,170)
041.310.53600.52100	Fuel for Vehicles	\$3,000	\$1,000	\$4,265	(\$3,265)
041.310.53600.54100	Training & Travel Expenses	\$6,000	\$2,000	\$1,600	\$400
<b>TOTAL ADMINISTRATIVE</b>		<b>\$1,838,938</b>	<b>\$727,675</b>	<b>\$636,207</b>	<b>\$91,467</b>

**DUNES COMMUNITY DEVELOPMENT DISTRICT**

**Water and Sewer Fund-Proprietary Fund**

**Statement of Revenues, Expenses and Changes in Net Position**

For the Period Ended January 31, 2024

<u>EXPENDITURE CODE</u>	<u>DESCRIPTION</u>	<u>WATER/SEWER FUND BUDGET</u>	<u>PRORATED BUDGET THRU 01/31/24</u>	<u>ACTUAL THRU 01/31/24</u>	<u>VARIANCE</u>
<u>Water System</u>					
041.320.53600.34800	Water Quality Testing	\$33,000	\$11,000	\$9,832	\$1,168
041.320.53600.43000	Electric	\$149,000	\$49,667	\$43,114	\$6,553
041.320.53600.43100	Bulk Water Purchases	\$30,000	\$10,000	\$26	\$9,974
041.320.53600.44000	Equipment Rentals & Leases	\$500	\$167	\$0	\$167
041.320.53600.46000	Plant Maintenance Repair and Equipment	\$170,000	\$56,667	\$119,853	(\$63,186)
041.320.53600.46050	Distribution System Maintenance Repair and Equip.	\$50,000	\$16,667	\$12,100	\$4,567
041.320.53600.52000	Plant Operating Supplies	\$25,000	\$8,333	\$8,415	(\$81)
041.320.53600.52200	Chlorine & Other Chemicals	\$305,000	\$101,667	\$105,146	(\$3,479)
041.320.53600.61000	Meters New & Replacement	\$60,000	\$20,000	\$0	\$20,000
<b>TOTAL WATER SYSTEM</b>		<b>\$822,500</b>	<b>\$274,167</b>	<b>\$298,484</b>	<b>(\$24,318)</b>
<u>Sewer System</u>					
041.330.53600.34800	Water Quality Testing	\$27,000	\$9,000	\$6,553	\$2,447
041.330.53600.34900	Sludge Disposal	\$121,500	\$40,500	\$19,250	\$21,250
041.330.53600.43000	Electric	\$77,000	\$25,667	\$35,768	(\$10,102)
041.330.53600.44000	Equipment Rentals & Leases	\$1,000	\$333	\$0	\$333
041.330.53600.46000	Plant Maintenance Repair and Equipment	\$135,000	\$45,000	\$45,001	(\$1)
041.330.53600.46050	Collection System Maintenance Repair and Equip.	\$25,000	\$8,333	\$1,839	\$6,494
041.330.53600.46075	Lift Station Repair and Maintenance	\$60,000	\$20,000	\$7,478	\$12,523
041.330.53600.52000	Plant Operating Supplies	\$12,000	\$4,000	\$1,788	\$2,212
041.330.53600.52200	Chlorine & Other Chemicals	\$50,000	\$16,667	\$16,002	\$664
<b>TOTAL SEWER SYSTEM</b>		<b>\$508,500</b>	<b>\$169,500</b>	<b>\$133,678</b>	<b>\$35,822</b>
<u>Irrigation System</u>					
041.340.53600.34800	Water Quality Testing	\$500	\$167	\$0	\$167
041.340.53600.43000	Electric	\$72,000	\$24,000	\$18,661	\$5,339
041.340.53600.43300	Effluent (Reclaimed Water) Purchases	\$150,000	\$50,000	\$53,368	(\$3,368)
041.340.53600.44000	Equipment Rentals & Leases	\$35,000	\$11,667	\$7,875	\$3,792
041.340.53600.46000	Plant Maintenance Repair and Equipment	\$90,000	\$30,000	\$41,132	(\$11,132)
041.340.53600.46050	Distribution System Maintenance Repair/Equip.	\$42,000	\$14,000	\$10,403	\$3,597
041.340.53600.61000	Meters New & Replacement	\$60,000	\$20,000	\$1,211	\$18,789
<b>TOTAL IRRIGATION SYSTEM</b>		<b>\$449,500</b>	<b>\$149,833</b>	<b>\$132,649</b>	<b>\$17,184</b>
<u>Contribution to Reserves</u>					
041.310.51300.63100	Renewal and Replacement	\$273,613	\$91,204	\$91,204	\$0
<b>TOTAL CONTRIBUTIONS TO RESERVES</b>		<b>\$273,613</b>	<b>\$91,204</b>	<b>\$91,204</b>	<b>\$0</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>\$3,893,051</b>	<b>\$1,412,379</b>	<b>\$1,292,223</b>	<b>\$120,156</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(\$274,071)</b>	<b>(\$206,026)</b>	<b>(\$310,744)</b>	<b>(\$104,719)</b>
<u>NON OPERATING REVENUE (EXPENSES)</u>					
041.300.36900.10200	Non Operating Revenue - Capital Expansion	\$2,266,271	\$755,424	\$0	(\$755,424)
041.300.22300.10000	Connection Fees - W/S	(\$20,000)	(\$6,667)	\$0	\$6,667
041.300.36100.10000	Interest Income	\$135,000	\$45,000	\$47,865	\$2,865
041.310.51300.64000	Capital Improvements	(\$2,107,200)	(\$702,400)	(\$58,579)	\$643,821
<b>TOTAL NON OPERATING REVENUE (EXPENSES)</b>		<b>\$274,071</b>	<b>\$91,357</b>	<b>(\$10,714)</b>	<b>(\$102,071)</b>
<b>CHANGE IN NET POSITION</b>		<b>\$0</b>	<b>(\$114,669)</b>	<b>(\$321,458)</b>	<b>(\$206,789)</b>
<b>TOTAL NET POSITION - BEGINNING</b>		<b>\$0</b>		<b>\$23,769,663</b>	
<b>NOTAL NET POSITION - ENDING</b>		<b>\$0</b>		<b>\$23,448,204</b>	



# DUNES COMMUNITY DEVELOPMENT DISTRICT

## Bridge Fund - Proprietary Fund

### Statement of Revenues, Expenses and Changes in Net Position

For the Period Ended January 31, 2024

EXPENSE CODE	DESCRIPTION	BRIDGE FUND BUDGET	PRORATED BUDGET THRU 01/31/24	ACTUAL THRU 01/31/24	VARIANCE
<b>OPERATING REVENUES:</b>					
042.300.34900.10000	Toll Collections/Book Sales	\$2,400,000	\$800,000	\$657,774	(\$142,226)
042.300.36900.10000	Miscellaneous Income	\$20,000	\$6,667	\$23,677	\$17,010
<b>TOTAL OPERATING REVENUES</b>		<b>\$2,420,000</b>	<b>\$806,667</b>	<b>\$681,450</b>	<b>(\$125,216)</b>
<b>OPERATING EXPENSES</b>					
<i>Administrative</i>					
042.310.51300.31100	Engineering	\$5,000	\$1,667	\$0	\$1,667
042.310.51300.31500	Attorney	\$5,000	\$1,667	\$0	\$1,667
042.310.51300.32200	Annual Audit	\$6,125	\$2,042	\$0	\$2,042
042.310.51300.34000	Management Fees	\$18,008	\$6,003	\$6,003	\$0
042.310.51300.49000	Bank Charges	\$6,000	\$2,000	\$167	\$1,833
042.310.51300.49100	Contingencies	\$5,000	\$1,667	\$248	\$1,419
<b>TOTAL ADMINISTRATIVE</b>		<b>\$45,133</b>	<b>\$15,044</b>	<b>\$6,417</b>	<b>\$8,627</b>
<i>Toll Facility</i>					
042.320.54900.12000	Salaries	\$690,690	\$239,085	\$248,548	(\$9,463)
042.320.54900.21000	FICA Taxes	\$60,797	\$20,266	\$18,411	\$1,855
042.320.54900.22000	Pension Plan	\$52,023	\$17,341	\$15,614	\$1,728
042.320.54900.23000	Insurance Benefits (Medical)	\$93,101	\$31,034	\$19,878	\$11,155
042.320.54900.24000	Workers Compensation Insurance	\$6,778	\$2,259	\$3,088	(\$828)
042.320.54900.34300	Contractual Support	\$92,000	\$30,667	\$8,970	\$21,696
042.320.54900.34500	Payroll Processing Fee	\$35,000	\$11,667	\$12,370	(\$703)
042.320.54900.34600	Credit Card Processing Fee	\$54,000	\$18,000	\$18,090	(\$90)
042.320.54900.40000	Travel Expenses	\$500	\$167	\$143	\$23
042.320.54900.41000	Telephone	\$24,000	\$8,000	\$4,494	\$3,506
042.320.54900.42500	Printing	\$8,000	\$2,667	\$30	\$2,637
042.320.54900.43000	Utility Services	\$20,000	\$6,667	\$7,845	(\$1,178)
042.320.54900.45000	Insurance	\$156,403	\$156,403	\$165,977	(\$9,574)
042.320.54900.45001	Insurance Claims	\$0	\$0	\$0	\$0
042.320.54900.46000	Repairs & Maintenance	\$88,000	\$29,333	\$57,648	(\$28,315)
042.320.54900.46002	Repairs & Maintenance-Parkway	\$184,000	\$61,333	\$75,707	(\$14,374)
042.320.54900.46100	DOT mandated Bridge Inspection (Required in 2023)	\$0	\$0	\$0	\$0
042.320.54900.51000	Office Supplies	\$4,500	\$1,500	\$678	\$822
042.320.54900.52000	Operating Supplies	\$22,000	\$7,333	\$6,912	\$421
<b>TOTAL TOLL FACILITY</b>		<b>\$1,591,793</b>	<b>\$643,721</b>	<b>\$664,403</b>	<b>(\$20,681)</b>
<i>Maintenance Reserves &amp; Community Projects</i>					
042.320.54900.65000	Maintenance Reserves	\$563,575	\$187,858	\$0	\$187,858
042.310.51300.60002	Parkway Capital Expenditures	\$25,000	\$8,333	\$0	\$8,333
<b>TOTAL MAINTENANCE RESERVES &amp; COMMUNITY PROJECTS</b>		<b>\$588,575</b>	<b>\$196,192</b>	<b>\$0</b>	<b>\$196,192</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>\$2,225,500</b>	<b>\$854,957</b>	<b>\$670,820</b>	<b>\$184,137</b>
<b>OPERATING INCOME (LOSS)</b>		<b>\$194,500</b>	<b>(\$48,290)</b>	<b>\$10,631</b>	<b>\$58,921</b>
<b>NON OPERATING REVENUE (EXPENSES)</b>					
042.300.36100.11000	Interest Income	\$427,500	\$142,500	\$133,462	(\$9,038)
042.320.54900.64000	Capital Improvements	(\$622,000)	(\$207,333)	\$0	\$207,333
042.300.38300.10000	Intergovernmental Transfer	\$0	\$0	\$0	\$0
042.300.38100.10000	Transfer to General Fund	\$0	\$0	\$0	\$0
<b>TOTAL NON OPERATING REVENUE (EXPENSES)</b>		<b>(\$194,500)</b>	<b>(\$64,833)</b>	<b>\$133,462</b>	<b>\$198,296</b>
<b>CHANGE IN NET POSITION</b>		<b>\$0</b>	<b>(\$113,124)</b>	<b>\$144,093</b>	<b>\$257,217</b>
<b>TOTAL NET POSITION - BEGINNING</b>		<b>\$0</b>		<b>\$18,003,548</b>	
<b>NOTAL NET POSITION - ENDING</b>		<b>\$0</b>		<b>\$18,147,640</b>	

**DUNES COMMUNITY DEVELOPMENT DISTRICT**

**Stormwater Fee Fund - Proprietary Fund**

**Statement of Revenues, Expenses and Changes in Net Position**

For the Period Ended January 31, 2024

<u>EXPENSE CODE</u>	<u>DESCRIPTION</u>	<u>STORMWATER FUND BUDGET</u>	<u>PRORATED BUDGET THRU 01/31/24</u>	<u>ACTUAL THRU 01/31/24</u>	<u>VARIANCE</u>
<b>OPERATING REVENUES:</b>					
043.300.34300.90000	Stormwater Fees	\$456,516	\$152,172	\$134,143	(\$18,029)
043.300.36900.10000	Miscellaneous Income	\$0	\$0	\$0	\$0
<b>TOTAL OPERATING REVENUES</b>		<b>\$456,516</b>	<b>\$152,172</b>	<b>\$134,143</b>	<b>(\$18,029)</b>
<b>OPERATING EXPENSES</b>					
<u>Administrative</u>					
043.310.51300.31100	Engineering/Software Services	\$25,000	\$8,333	\$0	\$8,333
043.310.51300.31500	Attorney	\$5,000	\$1,667	\$3,661	(\$1,995)
043.310.51300.32000	Collection Fees, Uncollectable & Early Payment Discount	\$1,000	\$333	\$0	\$333
043.310.51300.32200	Annual Audit	\$4,000	\$1,333	\$0	\$1,333
043.310.51300.34000	Management Fees	\$5,250	\$1,750	\$1,750	\$0
043.310.51300.35100	Computer Time	\$500	\$167	\$0	\$167
043.310.51300.40000	Travel Expenses	\$1,000	\$333	\$143	\$190
043.310.51300.42000	Postage & Express Mail	\$500	\$167	\$0	\$167
043.310.51300.42500	Printing	\$500	\$167	\$0	\$167
043.310.51300.45000	Insurance	\$31,281	\$31,281	\$37,025	(\$5,744)
043.310.51300.48000	Advertising Legal & Other	\$1,000	\$333	\$0	\$333
043.310.51300.49000	Bank Charges	\$600	\$200	\$0	\$200
043.310.51300.49100	Contingencies	\$4,000	\$1,333	\$3,170	(\$1,837)
043.310.51300.51000	Office Supplies	\$1,000	\$333	\$0	\$333
043.310.51300.54000	Dues, Licenses & Subscriptions	\$1,000	\$333	\$0	\$333
043.320.53600.12000	Salaries	\$95,959	\$31,986	\$30,478	\$1,508
043.320.53600.21000	FICA Taxes	\$8,809	\$2,936	\$2,177	\$759
043.320.53600.22000	Pension Expense	\$9,596	\$3,199	\$3,028	\$171
043.320.53600.23000	Health Insurance Benefits	\$17,173	\$5,724	\$5,025	\$699
043.320.53600.24000	Workers Comp Insurance	\$1,250	\$417	\$572	(\$156)
043.320.53600.64000	Capital Improvements (See Capital Improvements List)	\$50,000	\$16,667	\$4,941	\$11,726
<b>TOTAL ADMINISTRATIVE</b>		<b>\$264,417</b>	<b>\$108,993</b>	<b>\$91,971</b>	<b>\$17,022</b>
<u>Stormwater System Maintenance</u>					
043.320.53600.43000	Electric (7 Aerators)	\$19,000	\$6,333	\$4,577	\$1,756
043.320.53600.46200	Landscaping	\$5,000	\$1,667	\$0	\$1,667
043.320.53600.46500	Lake Maintenance	\$79,499	\$26,500	\$21,576	\$4,924
043.320.53600.46700	Storm Drain System Maintenance	\$60,000	\$20,000	\$0	\$20,000
043.320.53600.49300	Repair and Replacement Equipment	\$4,000	\$1,333	\$0	\$1,333
043.320.53600.49200	Repair and Replacement Floating Aerators	\$10,000	\$3,333	\$0	\$3,333
043.320.53600.52100	Grass Carp/Fish-Nuisance Removal	\$3,000	\$1,000	\$0	\$1,000
043.320.53600.34000	Maintenance Reserves	\$29,600	\$9,867	\$0	\$9,867
<b>TOTAL STORMWATER SYSTEM MAINTENANCE</b>		<b>\$210,099</b>	<b>\$70,033</b>	<b>\$26,153</b>	<b>\$43,880</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>\$474,516</b>	<b>\$179,026</b>	<b>\$118,124</b>	<b>\$60,902</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(\$18,000)</b>	<b>(\$26,854)</b>	<b>\$16,019</b>	<b>\$42,873</b>
<u>NON OPERATING REVENUE (EXPENSES)</u>					
042.300.36100.11000	Interest Income	\$18,000	\$6,000	\$5,329	(\$671)
<b>TOTAL NON OPERATING REVENUE (EXPENSES)</b>		<b>\$18,000</b>	<b>\$6,000</b>	<b>\$5,329</b>	<b>(\$671)</b>
<b>CHANGE IN NET POSITION</b>		<b>\$0</b>	<b>(\$20,854)</b>	<b>\$21,348</b>	<b>\$42,202</b>
<b>TOTAL NET POSITION - BEGINNING</b>		<b>\$0</b>		<b>\$495,862</b>	
<b>NOTAL NET POSITION - ENDING</b>		<b>\$0</b>		<b>\$517,211</b>	

*G.*

**Dunes CDD**  
**Special Assessment Receipts**  
**Fiscal Year Ending September 30, 2024**

<b>Date Received</b>	<b>Gross Assessments Received</b>	<b>Discounts/ Penalties</b>	<b>Commissions Paid</b>	<b>Net Amount Received</b>	<b>\$377,951.00 General Fund 100%</b>	<b>\$377,951.00 Total 100%</b>
11/15/23	\$61,128.52	\$2,470.87	\$1,173.15	\$57,484.50	\$57,484.50	\$57,484.50
11/29/23	\$70,647.14	\$2,824.80	\$1,356.45	\$66,465.89	\$66,465.89	\$66,465.89
12/13/23	\$153,773.08	\$6,126.03	\$2,952.94	\$144,694.11	\$144,694.11	\$144,694.11
12/28/23	\$8,497.18	\$258.58	\$164.77	\$8,073.83	\$8,073.83	\$8,073.83
01/30/24	\$20,399.32	\$514.46	\$397.70	\$19,487.16	\$19,487.16	\$19,487.16
	<b>\$314,445.24</b>	<b>\$12,194.74</b>	<b>\$6,045.01</b>	<b>\$296,205.49</b>	<b>\$296,205.49</b>	<b>\$296,205.49</b>

Percent Collected                      83.20%

*H.*

# DUNES COMMUNITY DEVELOPMENT DISTRICT

## Check Run Summary

February 9, 2024

<i><b>Fund</b></i>	<i><b>Check Numbers</b></i>	<i><b>Amount</b></i>
General Fund	6851-6858	\$9,573.38
Water and Sewer	19801-19880	\$218,597.45
Bridge Fund	8788-8818	\$92,247.23
Stormwater Fund	73-76	\$13,355.54
<i><b>Total</b></i>		<i><b>\$333,773.60</b></i>

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT #
1/04/24	00230	12/31/23	4212	202311 320-53800-46000		ADVANCED ACCESS SOLUTIONS, LLC	*	2,269.75	2,269.75 006851
SVCS THRU 11/02/23									
1/04/24	00024	12/13/23	12132023	202312 310-51300-32000		COMMISSIONS #3	*	2,952.94	
		12/28/23	12282023	202312 310-51300-32000		COMMISSIONS #4	*	164.77	
SUZANNE JOHNSTON									
1/04/24	00280	1/02/24	5825	202401 310-51300-49100		VGLOBALTECH	*	146.00	146.00 006853
WEB MAINT-01/2024									
1/04/24	00141	12/21/23	85503250	202401 320-53800-46000		WASTE MANAGEMENT INC. OF FLORIDA	*	852.36	1,159.68 006854
SVCS-01/2024									
		12/21/23	85505890	202401 320-53800-46000			*	307.32	
SVCS-01/2024									
1/18/24	00027	1/16/24	83787606	202401 310-51300-42000		FEDEX	*	262.92	340.76 006855
DELIVERIES THRU 01/05/24									
		1/16/24	83787606	202401 300-13100-10000			*	77.84	
DELIVERIES THRU 01/05/24									
		1/16/24	83787606	202401 310-51300-42000			*	77.84	
DELIVERIES THRU 01/05/24									
		1/16/24	83787606	202401 300-20700-10100			*	77.84	
DELIVERIES THRU 01/05/24									
1/18/24	00302	1/02/24	835	202401 320-53800-46200		PLANT LIFE LAWN MAINTENANCE	*	1,800.00	1,800.00 006856
MAINT-01/2024									
1/25/24	00218	12/27/23	10474	202312 320-53800-46000		ABOVE THE REST PEST CONTROL	*	400.00	400.00 006857
SVCS-12/23									
1/25/24	00004	1/16/24	9455863	202310 310-51300-48000		DAYTONA BEACH NEWS-JOURNAL	*	339.48	339.48 006858
LEGAL AD#9455863									
								TOTAL FOR BANK F	9,573.38
								TOTAL FOR REGISTER	9,573.38
DUNE -DUNES -						SHENNING			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/04/24	00613	1/01/24 768084	202312 330-53600-34800	ADVANCED ENVIRONMENTAL LABORATORIES	*	288.00	288.00 019801
1/04/24	00835	12/20/23 5009	202312 320-53600-46000	ALL SEASON HOME SOLUTION LLC	*	243.50	730.50 019802
		12/20/23 5009	202312 330-53600-46000		*	243.50	
		12/20/23 5009	202312 300-13100-10000		*	243.50	
		12/20/23 5009	202312 320-53800-46000		*	243.50	
		12/20/23 5009	202312 300-20700-10100		*	243.50-	
1/04/24	01789	12/20/23 14K6HHVG	202312 330-53600-46000	AMAZON CAPITAL SERVICES	*	107.80-	1,619.80 019803
		1/01/24 1NF44K19	202312 310-53600-52055		*	1,265.10	
		1/01/24 1YF49XTD	202312 330-53600-46000		*	462.50	
1/04/24	00453	1/01/24 012024	202401 310-53600-41000	CORY BRILL	*	100.00	100.00 019804
1/04/24	01981	12/15/23 4685	202312 330-53600-46000	CHARLIE'S PROFESSIONAL PLUMBING INC	*	285.00	285.00 019805
1/04/24	01714	12/23/23 01558191	202401 310-53600-41000	CHARTER COMMUNICATIONS	*	85.68	85.68 019806
1/04/24	00305	12/22/23 16112208	202312 320-53600-43100	CITY OF PALM COAST-UTILITY DEPT.	*	2.33	17,735.72 019807
		12/22/23 16112782	202312 320-53600-43100		*	2.33	
		12/22/23 16114477	202312 320-53600-43100		*	2.33	
		12/22/23 16115658	202312 340-53600-43300		*	17,659.00	
		12/22/23 16120292	202312 340-53600-43300		*	69.73	

DUNE -DUNES - SHENNING



CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/04/24	00770	12/19/23	43340	202312	330	53600	46000		ECONOMY ELECTRIC COMPANY	*	3,500.00	3,500.00	019808
1/04/24	00047	12/26/23	83598825	202312	310	51300	42000		DELIVERIES THRU 12/19/23	*	61.92		
		1/02/24	83665691	202312	310	51300	42000		DELIVERIES THRU 12/27/23	*	65.73		
									FEDEX			127.65	019809
1/04/24	00030	12/18/23	2045198	202312	340	53600	46050		FERGUSON WATERWORKS	*	559.40	559.40	019810
1/04/24	00013	12/22/23	04682-12	202312	330	53600	43000		SVCS-12/23	*	127.76		
		12/22/23	90108-12	202312	330	53600	43000		SVCS-12/23	*	26.38		
		12/22/23	90294-12	202312	330	53600	43000		SVCS-12/23	*	74.75		
		12/22/23	91016-12	202312	330	53600	43000		SVCS-12/23	*	59.05		
									FLORIDA POWER & LIGHT CO.			287.94	019811
1/04/24	00028	11/24/23	35209	202311	320	53600	52000		SUPPLIES	*	199.72		
		12/05/23	35234	202312	310	53600	52000		SUPPLIES	*	83.50		
									HAMMOCK HARDWARE & SUPPLY, INC.			283.22	019812
1/04/24	00722	12/22/23	037E7612	202312	320	53600	52000		SUPPLIES	*	69.41		
									HARRINGTON INDUSTRIAL PLASTICS LLC			69.41	019813
1/04/24	00515	12/20/23	6651145	202312	320	53600	52200		SUPPLIES	*	4,207.11		
		12/28/23	6654829	202312	320	53600	52200		SUPPLIES	*	4,577.39		
									HAWKINS, INC.			8,784.50	019814
1/04/24	01982	11/18/23	40766500	202311	320	53600	46000		SUPPLIES	*	2,603.42		
									MICRO MOTION INC			2,603.42	019815
1/04/24	01689	1/01/24	012024	202401	310	53600	41000		CELLPHONE ALLOWANCE-01/24	*	100.00		
									EARL A.NASH			100.00	019816

\*\*\* CHECK DATES 01/01/2024 - 01/31/2024 \*\*\*  
 DUNES CDD - WATER/SEWER  
 BANK D DUNES - WATER/SEWER

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/04/24	01138	12/21/23	75328259	202312	320	53600	52200			*	758.80		
			CO2 BULK									758.80	019817
								NUCO2					
1/04/24	00698	1/03/24	88286	202401	310	53600	46100			*	720.47		
			MAINT/REPAIRS-01/2024									720.47	019818
								PALM COAST AUTO REPAIR					
1/04/24	01171	1/01/24	012024	202401	310	51300	40000			*	500.00		
			VEHICLE ALLOWANCE									500.00	019819
								GREGORY L. PEUGH					
1/04/24	01245	1/01/24	012024	202401	310	51300	40000			*	300.00		
			VEHICLE ALLOWANCE-01/24									300.00	019820
								DAVID C. PONITZ					
1/04/24	01830	10/02/23	38425	202310	340	53600	46000			*	1,672.95		
			SUPPLIES									1,672.95	019821
								POWER SYSTEMS INC. OF FLORIDA					
1/04/24	00405	11/03/23	27140	202311	330	53600	34900			*	1,925.00		
			RINSE DEWATERING BOX									1,925.00	019822
								RAINBOW RANCH					
1/04/24	00627	12/27/23	18WE9318	202312	320	53600	46000			*	65,306.00		
			RENTAL									65,306.00	019823
								RING POWER CORPORATION					
1/04/24	01205	12/25/23	16529997	202312	310	51300	51000			*	484.10		
			SUPPLIES									484.10	019824
								STAPLES BUSINESS CREDIT					
1/04/24	01804	12/19/23	0777000-	202312	320	53600	46000			*	742.63		
			DIESEL									742.63	
		12/19/23	0777000-	202312	330	53600	46000			*	742.63		
			DIESEL									742.64	
		12/19/23	0777000-	202312	340	53600	46000			*	742.64		
			DIESEL									2,227.90	019825
								WALTHALL OIL COMPANY					
1/04/24	01845	12/23/23	93983509	202312	310	53600	52100			*	457.70		
			FUEL									457.70	019826
								WEX BANK (CIRCLE K)					
1/11/24	01983	1/10/24	01102024	202401	300	34300	30000			*	6.43		
			REFUND-CLSD ACCT									6.43	019827
								NUBIA CLAROS					

DUNE -DUNES - SHENNING

\*\*\* CHECK DATES 01/01/2024 - 01/31/2024 \*\*\*  
 DUNES CDD - WATER/SEWER  
 BANK D DUNES - WATER/SEWER

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/11/24	01984	1/10/24	01102024	202401	310-53600	52055		REIMB-STEEL TOE BOOTS PHILLIP DONALDSON	*	197.01	197.01	019828
1/11/24	01910	1/10/24	01102024	202401	330-53600	46000		50%DEPOSIT-PO#231281 ENCOMPASS ENCLOSURES	*	7,563.54	7,563.54	019829
1/11/24	00610	1/10/24	01102024	202401	310-53600	54100		CEU'S QUIZZES-DAVID OAKES FWPCOA	*	30.00	30.00	019830
1/11/24	01986	1/10/24	01102024	202401	300-34300	30000		REFUND-CLSD ACCT HOME BUYERS OF NE FLORIDA LLC	*	20.92	20.92	019831
1/11/24	01987	1/10/24	01102024	202401	300-34300	30000		REFUND-CLSD ACCT JOHN SMITH & RAE NESICIO	*	202.02	202.02	019832
1/11/24	01988	1/10/24	01102024	202401	300-34300	30000		REFUND-CLSD ACCT PALM COAST HOMES CONSTRUCTION LLC	*	43.05	43.05	019833
1/11/24	01989	1/10/24	01102024	202401	300-34300	30000		REFUND-CLSD ACCT JOHN & SALLY REICHERT	*	167.22	167.22	019834
1/11/24	01611	1/10/24	01102024	202401	300-34300	30100		REFUND-CRDT BAL CLSD ACCT BARRY & ADRIENNE SHERMAN	*	14.69	14.69	019835
1/11/24	01985	1/10/24	01102024	202401	300-34300	30100		REFUND-CRDT BAL CLSD ACCT DAN & KATHLEEN SPOTTS	*	3.72	3.72	019836
1/11/24	01990	1/10/24	01102024	202401	300-34300	30000		REFUND-CLSD ACCT JOSEPH & LAURIE THRALL	*	123.39	123.39	019837
1/11/24	01991	1/10/24	01102024	202401	300-34300	30100		REFUND-CRDT BAL CLSD ACCT CRAIG & DEBRA WELLER	*	14.69	14.69	019838
1/11/24	00612	1/08/24	9526	202401	310-53600	46100		MAINT/REPAIRS-01/24 ADVANCE AUTO PARTS	*	68.97	68.97	019839

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/11/24	00970	1/04/24	363281	202401	340	53600	46000		SUPPLIES CARTER & VERPLANCK INC	*	2,242.00	2,242.00	019840
1/11/24	01847	1/10/24	90195872	202401	310	51300	64004		CUP RENEWAL & MODIFICATIO	*	11,609.00		
		1/10/24	90195873	202401	310	51300	64009		ENGINEERING/CONSULTING CDM SMITH INC	*	11,966.00	23,575.00	019841
1/11/24	00112	12/31/23	429555-0	202401	310	53600	52000		WATER COOLER RENTAL CULLIGAN WATER PRODUCTS	*	38.27	38.27	019842
1/11/24	01265	12/31/23	176848	202312	310	53600	44000		COPIER LEASE	*	100.57		
		12/31/23	176849	202312	310	53600	44000		COPIER LEASE	*	55.80		
		12/31/23	176850	202312	310	53600	44000		COPIER LEASE	*	90.49		
		12/31/23	176851	202312	310	53600	44000		COPIER LEASE DOCUMENT TECHNOLOGIES	*	34.19	281.05	019843
1/11/24	00013	12/29/23	00180-12	202312	320	53600	43000		SVCS-12/23	*	46.22		
		12/29/23	01669-12	202312	320	53600	43000		SVCS-12/23	*	106.00		
		12/29/23	06441-12	202312	320	53600	43000		SVCS-12/23	*	269.11		
		12/29/23	06618-12	202312	320	53600	43000		SVCS-12/23	*	60.61		
		12/29/23	06682-12	202312	320	53600	43000		SVCS-12/23	*	26.56		
		12/29/23	09639-12	202312	330	53600	43000		SVCS-12/23	*	30.48		
		12/29/23	10476-12	202312	320	53600	43000		SVCS-12/23	*	29.02		
		12/29/23	13564-12	202312	340	53600	43000		SVCS-12/23	*	25.66		
		12/29/23	31053-12	202312	320	53600	43000		SVCS-12/23	*	28.57		
		12/29/23	35422-12	202312	340	53600	43000		SVCS-12/23	*	4,289.60		
		12/29/23	38339-12	202312	330	53600	43000		SVCS-12/23	*	11,812.46		

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		12/29/23	41474-12	202312	320	53600	43000			*	40.13		
			SVCS-12/23										
		12/29/23	54287-12	202312	320	53600	43000			*	2,060.85		
			SVCS-12/23										
		12/29/23	54554-12	202312	320	53600	43000			*	28.40		
			SVCS-12/23										
		12/29/23	64405-12	202312	320	53600	43000			*	26.73		
			SVCS-12/23										
		12/29/23	80187-12	202312	320	53600	43000			*	30.56		
			SVCS-12/23										
		12/29/23	83014-12	202312	320	53600	43000			*	79.39		
			SVCS-12/23										
		12/29/23	89460-12	202312	320	53600	43000			*	3,634.16		
			SVCS-12/23										
		12/29/23	9444-122	202312	320	53600	43000			*	103.65		
			SVCS-12/23										
									FLORIDA POWER & LIGHT CO.			22,728.16	019845
I/11/24	00057	12/26/23	99447196	202312	330	53600	46000			*	299.68		
			SUPPLIE										
									GRAINGER			299.68	019846
1/11/24	00515	1/04/24	6658933	202401	320	53600	52200			*	4,825.47		
			SUPPLIES										
									HAWKINS, INC.			4,825.47	019847
1/11/24	01704	1/08/24	8631	202401	330	53600	46000			*	935.00		
			SVCS-01/24						TROUBLESHOOT				
									ICON TECHNOLOGIES			935.00	019848
1/11/24	01380	12/31/23	253588	202312	310	51300	42500			*	2,304.69		
			SVCS-12/23										
									INFOSEND INC			2,304.69	019849
1/11/24	00670	12/30/23	78679109	202312	310	51300	49100			*	102.40		
			PSC SPECIMEN/BUND										
									LABORATORY CORP OF AMERICA			102.40	019850
1/11/24	01247	12/31/23	15860422	202312	310	53600	44000			*	359.23		
			COPIER LEASE										
									LEAF			359.23	019851
1/11/24	00569	1/02/24	27247	202401	330	53600	34900			*	1,925.00		
			RINSE DEWATERING BOX										
		1/02/24	27248	202401	330	53600	34900			*	1,925.00		
			RINSE DEWATERING BOX										
									ORMOND SEPTIC SYSTEMS			3,850.00	019852
									DUNE -DUNES -				
									SHENNING				

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/11/24	01398	1/04/24	24355896 202312 320-53600-34800 SVCS-12/23	PACE ANALYTICAL SERVICES, LLC	*	272.40	272.40 019853
1/11/24	01230	11/28/23	1035094 202311 320-53600-46000 SUPPLIES	ROSEMOUNT INC	*	822.59	822.59 019854
1/11/24	00464	1/08/24	94428 202401 330-53600-46000 SVCS-01/24	ST. AUGUSTINE ELECTRIC MOTOR WORKS	*	426.00	426.00 019855
1/11/24	00661	12/31/23	PSINV103 202312 310-51300-54000 ASSESSMENT BILL-FY23-24	SUNSHINE STATE ONE CALL OF FLORIDA	*	57.97	57.97 019856
1/11/24	01857	12/29/23	20233436 202312 320-53600-46000 SVCS-12/23	UNIVERSAL CONTROLS INSTRUMENT	*	950.00	950.00 019857
1/11/24	01767	12/28/23	50280653 202312 310-53600-44000 COPIER LEASE	WELLS FARGO VENDOR FIN SVCS LLC	*	170.00	170.00 019858
I/I6724	01752	12/19/23	4859-121 202312 310-51300-40000 CC PURCHASES THRU 12/19		*	143.19	
		12/19/23	4859-121 202312 310-51300-49100 CC PURCHASES THRU 12/19		*	368.57	
		12/19/23	4859-121 202312 310-51300-54000 CC PURCHASES THRU 12/19		*	688.98	
		12/19/23	4859-121 202312 310-53600-46100 CC PURCHASES THRU 12/19		*	864.48	
		12/19/23	4859-121 202312 320-53600-46000 CC PURCHASES THRU 12/19		*	392.50	
		12/19/23	4859-121 202312 330-53600-52000 CC PURCHASES THRU 12/19		*	200.95	
		12/19/23	4859-121 202312 300-13100-10000 CC PURCHASES THRU 12/19		*	257.00	
		12/19/23	4859-121 202312 300-13100-10000 CC PURCHASES THRU 12/19		*	143.20	
		12/19/23	4859-121 202312 300-20700-10000 CC PURCHASES THRU 12/19		*	255.17	
		12/19/23	4859-121 202312 300-20700-10000 CC PURCHASES THRU 12/19		*	143.20	
		12/19/23	4859-121 202312 300-13100-10500 CC PURCHASES THRU 12/19		*	143.19	

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/19/23		4859-121	202312 310-51300-49100	CC PURCHASES THRU 12/19	*	257.00	
12/19/23		4859-121	202312 300-20700-10100	CC PURCHASES THRU 12/19	*	257.00-	
12/19/23		4859-121	202312 310-51300-40000	CC PURCHASES THRU 12/19	*	143.20	
12/19/23		4859-121	202312 300-20700-10100	CC PURCHASES THRU 12/19	*	143.20-	
12/19/23		4859-121	202312 320-54900-34300	CC PURCHASES THRU 12/19	*	255.17	
12/19/23		4859-121	202312 300-13100-10000	CC PURCHASES THRU 12/19	*	255.17-	
12/19/23		4859-121	202312 320-54900-40000	CC PURCHASES THRU 12/19	*	143.20	
12/19/23		4859-121	202312 300-20700-10000	CC PURCHASES THRU 12/19	*	143.20-	
12/19/23		4859-121	202312 310-51300-40000	CC PURCHASES THRU 12/19	*	143.19	
12/19/23		4859-121	202312 300-20700-10000	CC PURCHASES THRU 12/19	*	143.19-	
				CHASE CARD SERVICES			3,600.43 019859
1/18/24	00355	1/01/24	28728975 202401 310-53600-41000	SVCS-01/24	*	407.76	
				AT&T MOBILITY			407.76 019860
1/18/24	00057	1/02/24	99488253 202401 330-53600-46000	SUPPLIES	*	299.68	
				GRAINGER			299.68 019861
1/18/24	00515	1/11/24	6663368 202401 320-53600-52200	SUPPLIES	*	2,928.71	
		1/15/24	6666263 202401 320-53600-52200	SUPPLIES	*	50.00	
				HAWKINS, INC.			2,978.71 019862
1/18/24	01319	1/17/24	360974 202312 310-51300-64021	SVCS-12/23	*	2,909.46	
				MEAD & HUNT			2,909.46 019863
1/18/24	01138	1/10/24	75442905 202401 320-53600-52200	CO2 BULK	*	1,297.80	
				NUCO2			1,297.80 019864
1/25/24	00835	1/21/24	5012 202401 320-53600-46000	SVCS-01/24	*	243.50	

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		1/21/24	5012	202401	330	53600	46000			*	243.50		
			SVCS-01/24										
		1/21/24	5012	202401	300	13100	10000			*	243.50		
			SVCS-01/24										
		1/21/24	5012	202401	320	53800	46000			*	243.50		
			SVCS-01/24										
		1/21/24	5012	202401	300	20700	10100			*	243.50-		
			SVCS-01/24										
									ALL SEASON HOME SOLUTION LLC			730.50	019865
1/25/24	01195	1/15/24	13928	202402	310	51300	54000			*	100.00		
			SVCS-02/24										
									ANSWER ALL ANSWERING SERVICE			100.00	019866
1/25/24	01869	1/15/24	01525270	202401	310	53600	41000			*	411.93		
			SVCS-01/24										
									CHARTER COMMUNICATIONS			411.93	019867
1/25/24	00770	1/16/24	43461	202401	330	53600	46000			*	860.72		
			SVCS-01/04/24										
									ECONOMY ELECTRIC COMPANY			860.72	019868
1/25/24	00047	1/23/24	83858078	202401	310	51300	42000			*	32.16		
			DELIVERIES THRU 01/12/24										
									FEDEX			32.16	019869
1/25/24	00722	1/17/24	037E7927	202401	320	53600	46000			*	506.92		
			SUPPLIES										
									HARRINGTON INDUSTRIAL PLASTICS LLC			506.92	019870
1/25/24	00515	1/17/24	6669215	202401	320	53600	52200			*	5,217.33		
			SUPPLIES										
									HAWKINS, INC.			5,217.33	019871
1/25/24	00298	1/08/24	9294916	202401	310	53600	52010			*	167.60		
			SUPPLIES										
									HOME DEPOT CREDIT SERVICES			167.60	019872
1/25/24	01992	1/25/24	01252024	202401	300	34300	30000			*	5,093.19		
			REFUND-OVERPAYMENT ACCT										
									DAN IGNATUK			5,093.19	019873
1/25/24	01878	1/12/24	IN000536	202401	340	53600	46000			*	1,985.14		
			SUPPLIES										
									MOTOR PROTECTION ELECTRONICS LLC			1,985.14	019874
									DUNE -DUNES -				
									SHENNING				



CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/25/24	01138	1/18/24	75622068	202401	320	53600	52200		CO2 BULK	*	636.30		
									NUCO2			636.30	019875
1/25/24	00569	1/15/24	27275	202401	330	53600	34900		RINSE DEWATERING BOX	*	1,925.00		
									ORMOND SEPTIC SYSTEMS			1,925.00	019876
1/25/24	01398	1/23/24	24355926	202401	320	53600	34800		SVCS-01/24	*	400.20		
									PACE ANALYTICAL SERVICES, LLC			400.20	019877
1/25/24	00214	1/18/24	INV00024	202401	320	53600	52000		SUPPLIES	*	1,154.17		
									USA BLUEBOOK			1,154.17	019878
1/25/24	01845	1/23/24	94609554	202401	310	53600	52100		FUEL	*	471.23		
									WEX BANK (CIRCLE K)			471.23	019879
1/25/24	00862	1/10/24	40130715	202401	330	53600	46075		SVCS-01/24	*	640.50		
		1/10/24	40130715	202401	330	53600	46075		SVCS-01/24	*	640.50		
		1/10/24	40130715	202401	330	53600	46075		SVCS-01/24	*	640.50		
		1/10/24	40130715	202401	330	53600	46075		SVCS-01/24	*	640.50		
		1/10/24	40130715	202401	330	53600	46075		SVCS-01/24	*	640.50		
									XYLEM DEWATERING SOLUTIONS, INC.			3,202.50	019880
TOTAL FOR BANK D											218,597.45		
TOTAL FOR REGISTER											218,597.45		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/04/24	00252	12/20/23	5010	202312	320-54900-46000			*	585.00		
			SVCS-12/23								
							ALL SEASON HOME SOLUTION LLC			585.00	008788
I/04/24	00384	12/21/23	ID3HJPKG	202312	320-54900-52000			*	189.99		
			CREDIT FUND								
		1/01/24	1V196J7K	202312	320-54900-51000			*	92.61		
			SUPPLIES								
		1/01/24	1V196J7K	202312	320-54900-52000			*	259.63		
			SUPPLIES								
		1/01/24	1V196J7K	202312	300-13100-10000			*	1,284.94		
			SUPPLIES								
		1/01/24	1V196J7K	202312	310-51300-49100			*	179.02		
			SUPPLIES								
		1/01/24	1V196J7K	202312	310-51300-51000			*	152.28		
			SUPPLIES								
		1/01/24	1V196J7K	202312	310-53600-52010			*	125.74		
			SUPPLIES								
		1/01/24	1V196J7K	202312	320-53600-52000			*	640.72		
			SUPPLIES								
		1/01/24	1V196J7K	202312	330-53600-46000			*	187.18		
			SUPPLIES								
		1/01/24	1V196J7K	202312	300-20700-10000			*	1,284.94		
			SUPPLIES								
							AMAZON CAPITAL SERVICES			1,827.17	008789
1/04/24	00173	12/18/23	4873-122	202312	320-54900-41000			*	356.41		
			PURCHASES-12/09/23								
		12/18/23	4873-122	202312	320-54900-34300			*	19.98		
			PURCHASES-12/09/23								
		12/18/23	4873-122	202312	300-13100-10000			*	356.42		
			PURCHASES-12/09/23								
		12/18/23	4873-122	202312	310-53600-41000			*	356.42		
			PURCHASES-12/09/23								
		12/18/23	4873-122	202312	300-20700-10000			*	356.42		
			PURCHASES-12/09/23								
							BUSINESS CARD			732.81	008790
I/04/24	00132	12/22/23	1611852	202312	320-54900-43000			*	908.25		
			SVCS-12/23								
							CITY OF PALM COAST-UTILITY DEPT.			908.25	008791
1/04/24	00251	12/19/23	43350	202312	320-54900-46002			*	993.21		
			SVCS-12/12-12/13/23								
		12/19/23	43351	202312	320-54900-46000			*	4,503.19		
			SVCS-10/16-21/08/23								
							ECONOMY ELECTRIC COMPANY			5,496.40	008792
							DUNE -DUNES - SHENNING				

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/04/24	00014	12/22/23	02998-12	202312 320-54900-43000	SVCS-12/23	*	282.58	
		12/22/23	04979-12	202312 320-54900-43000	SVCS-12/23	*	138.79	
		12/22/23	05950-12	202312 320-54900-43000	SVCS-12/23	*	515.71	
								937.08 008793
1/04/24	00405	12/19/23	INV2369	202312 320-54900-46002	SVCS-12/23	*	7,875.00	
								7,875.00 008794
1/04/24	00277	1/02/24	756	202401 320-54900-52000	CUSTOM EMBROIDERY	*	308.00	
								308.00 008795
1/04/24	00340	12/04/23	24234	202311 320-54900-34300	PROACTIVE IT SVCS-11/23	*	1,763.35	
		12/04/23	24234	202311 300-13100-10000	PROACTIVE IT SVCS-11/23	*	1,763.35	
		12/04/23	24234	202311 300-13100-10100	PROACTIVE IT SVCS-11/23	*	50.00	
		12/04/23	24234	202311 310-51300-49100	PROACTIVE IT SVCS-11/23	*	50.00	
		12/04/23	24234	202311 300-20700-10000	PROACTIVE IT SVCS-11/23	*	50.00-	
		12/04/23	24234	202311 310-53600-41000	PROACTIVE IT SVCS-11/23	*	1,763.35	
		12/04/23	24234	202311 300-20700-10000	PROACTIVE IT SVCS-11/23	*	1,763.35-	
								3,576.70 008796
1/04/24	00390	1/02/24	836	202312 320-54900-46000	SVCS-12/23	*	122.50	
		1/02/24	836	202312 300-13100-10000	SVCS-12/23	*	525.00	
		1/02/24	836	202312 320-53600-46000	SVCS-12/23	*	525.00	
		1/02/24	836	202312 300-20700-10000	SVCS-12/23	*	525.00-	
								647.50 008797
1/04/24	00406	12/27/23	RT562058	202312 320-54900-46002	WORK ZONE SIGNS RENTAL	*	806.60	
								806.60 008798

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	.....INVOICE.....	...EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK.....
DATE		DATE INVOICE	YRMO DPT ACCT# SUB SUBCLASS				AMOUNT #
1/04/24	00061	12/21/23	85503990 202401 320-54900-46000 SVCS-01/24	WASTE MANAGEMENT INC. OF FLORIDA	*	635.87	635.87 008799
1/04/24	00377	12/23/23	93948434 202312 320-54900-46000 FUEL		*	76.00	
		12/23/23	93948434 202312 300-13100-10000 FUEL		*	422.27	
		12/23/23	93948434 202312 310-53600-52100 FUEL		*	422.27	
		12/23/23	93948434 202312 300-20700-10000 FUEL		*	422.27	
				WEX BANK (RACETRAC)			498.27 008800
1/11/24	00022	1/08/24	01082024 202312 320-54900-52000 REIMB-PETTY CASH-01/08/23		*	413.31	413.31 008801
				CASH			
1/11/24	00396	1/01/24	11365540 202401 320-54900-41000 SVCS-01/24	CHARTER COMMUNICATIONS	*	375.00	375.00 008802
1/11/24	00014	12/29/23	06601-12 202312 320-54900-43000 SVCS-12/23		*	146.18	
		12/29/23	07438-12 202312 320-54900-46002 SVCS-12/23		*	35.86	
		12/29/23	25021-12 202312 320-54900-46002 SVCS-12/23		*	51.53	
		12/29/23	56431-12 202312 320-54900-46002 SVCS-12/23		*	45.55	
		12/29/23	84435-12 202312 320-54900-46002 SVCS-12/23		*	36.75	
				FLORIDA POWER & LIGHT CO.			315.87 008803
1/11/24	00340	12/29/23	24267 202312 320-54900-46000 COMPUTER HARDWARE		*	12,014.00	
		1/04/24	24282 202312 320-54900-34300 PROACTIVE IT SVCS-12/23		*	1,762.00	
		1/04/24	24282 202312 300-13100-10000 PROACTIVE IT SVCS-12/23		*	50.00	
		1/04/24	24282 202312 300-13100-10100 PROACTIVE IT SVCS-12/23		*	1,762.00	
		1/04/24	24282 202312 310-51300-49100 PROACTIVE IT SVCS-12/23		*	50.00	
		1/04/24	24282 202312 300-20700-10000 PROACTIVE IT SVCS-12/23		*	50.00	

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #	
		1/04/24 24282	202312 310-53600-41000		*	1,762.00		
			PROACTIVE IT SVCS-12/23					
		1/04/24 24282	202312 300-20700-10000		*	1,762.00-		
			PROACTIVE IT SVCS-12/23					
MPOWER DATA SOLUTIONS							15,588.00	008804
1/11/24	00390	1/04/24 846	202401 320-54900-46000		*	850.00		
			SVCS-01/24					
PLANT LIFE LAWN MAINTENANCE							850.00	008805
1/11/24	00180	2/01/24 COM#6586	202402 300-13100-10000		*	917.90		
			WC INS-02/24					
		2/01/24 COM#6586	202402 300-13100-10100		*	104.08		
			WC INS-02/24					
		2/01/24 COM#6586	202402 300-13100-10300		*	93.84		
			WC INS-02/24					
		2/01/24 COM#6586	202402 320-54900-24000		*	506.26		
			WC INS-02/24					
		2/01/24 COM#6586	202402 320-53800-24000		*	104.08		
			WC INS-02/24					
		2/01/24 COM#6586	202402 300-20700-10000		*	104.08-		
			WC INS-02/24					
		2/01/24 COM#6586	202402 310-53600-24000		*	917.90		
			WC INS-02/24					
		2/01/24 COM#6586	202402 300-20700-10000		*	917.90-		
			WC INS-02/24					
		2/01/24 COM#6586	202402 310-53600-24000		*	93.84		
			WC INS-02/24					
		2/01/24 COM#6586	202402 300-20700-10000		*	93.84-		
			WC INS-02/24					
PREFERRED GOVERNMENTAL INSURANCE							1,622.08	008806
I/18/24	00124	12/08/23 57230517	202312 320-54900-46000		*	14,488.00		
			MITSHUBISHI HEAT PUMP					
ALL AMERICAN AIR CONDITIONING INC							14,488.00	008807
1/18/24	00375	1/03/24 06440630	202401 320-54900-41000		*	322.27		
			SVCS-01/24					
CHARTER COMMUNICATIONS							322.27	008808
1/18/24	00251	1/09/24 43434	202312 320-54900-46000		*	383.91		
			SVCS-12/29/23					
		1/16/24 43459	202401 320-54900-46002		*	5,337.00		
			SVCS-01/24					
ECONOMY ELECTRIC COMPANY							5,720.91	008809

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/18/24	00390	1/02/24 833	202401 320-54900-46002		*	7,997.00	
		MAINT-01/24					
		1/02/24 834	202401 320-54900-46000		*	1,100.00	
		MAINT-01/24					
PLANT LIFE LAWN MAINTENANCE							9,097.00 008810
1/18/24	00154	1/11/24 89328678	202402 300-13100-10000		*	5,998.09	
		INS-02/24					
		1/11/24 89328678	202402 300-13100-10100		*	988.82	
		INS-02/24					
		1/11/24 89328678	202402 320-54900-23000		*	3,385.78	
		INS-02/24					
		1/11/24 89328678	202402 300-13100-10300		*	857.16	
		INS-02/24					
		1/11/24 89328678	202402 320-53800-23000		*	988.82	
		INS-02/24					
		1/11/24 89328678	202402 300-20700-10000		*	988.82-	
		INS-02/24					
		1/11/24 89328678	202402 310-53600-23000		*	5,998.09	
		INS-02/24					
		1/11/24 89328678	202402 300-20700-10000		*	5,998.09-	
		INS-02/24					
		1/11/24 89328678	202402 320-53600-23000		*	857.16	
		INS-02/24					
		1/11/24 89328678	202402 300-20700-10000		*	857.16-	
		INS-02/24					
UNITED HEALTHCARE							11,229.85 008811
1/25/24	00255	1/02/24 10475	202401 320-54900-46000		*	80.00	
		SVCS-01/24					
ABOVE THE REST PEST CONTROL							80.00 008812
1/25/24	00252	1/21/24 5011	202401 320-54900-46000		*	585.00	
		SVCS-01/24					
ALL SEASON HOME SOLUTION LLC							585.00 008813
1/25/24	00382	1/19/24 4859-01/	202401 320-54900-34300		*	263.28	
		PURCHASES-01/24					
		1/19/24 4859-01/	202401 300-13100-10000		*	2,405.64	
		PURCHASES-01/24					
		1/19/24 4859-01/	202401 300-13100-10100		*	257.00	
		PURCHASES-01/24					
		1/19/24 4859-01/	202401 310-51300-49100		*	257.00	
		PURCHASES-01/24					
		1/19/24 4859-01/	202401 300-20700-10000		*	257.00-	
		PURCHASES-01/24					

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #	
		1/19/24	4859-01/	202401	310	51300	49100			*	1,152.14			
			PURCHASES-01/24											
		1/19/24	4859-01/	202401	310	53600	52055			*	259.98			
			PURCHASES-01/24											
		1/19/24	4859-01/	202401	310	51300	54000			*	299.99			
			PURCHASES-01/24											
		1/19/24	4859-01/	202401	330	53600	46000			*	693.53			
			PURCHASES-01/24											
		1/19/24	4859-01/	202401	300	20700	10000			*	2,405.64-			
			PURCHASES-01/24											
			CHASE CARD SERVICES										2,925.92	008814
1/25/24	00367	1/19/24	96794586	202402	300	13100	10000			*	620.52			
			INS-02/24											
		1/19/24	96794586	202402	300	13100	10100			*	75.66			
			INS-02/24											
		1/19/24	96794586	202402	320	54900	23000			*	299.68			
			INS-02/24											
		1/19/24	96794586	202402	300	13100	10300			*	66.04			
			INS-02/24											
		1/19/24	96794586	202402	320	53800	23000			*	75.66			
			INS-02/24											
		1/19/24	96794586	202402	300	20700	10000			*	75.66-			
			INS-02/24											
		1/19/24	96794586	202402	310	53600	23000			*	620.52			
			INS-02/24											
		1/19/24	96794586	202402	300	20700	10000			*	620.52-			
			INS-02/24											
		1/19/24	96794586	202402	320	53600	23000			*	66.04			
			INS-02/24											
		1/19/24	96794586	202402	300	20700	10000			*	66.04-			
			INS-02/24											
			HUMANA HEALTH PLAN INC										1,061.90	008815
1/25/24	00395	1/18/24	11692811	202402	300	13100	10000			*	687.11			
			INS-02/24											
		1/18/24	11692811	202402	300	13100	10100			*	94.42			
			INS-02/24											
		1/18/24	11692811	202402	300	13100	10300			*	84.47			
			INS-02/24											
		1/18/24	11692811	202402	320	54900	23000			*	398.46			
			INS-02/24											
		1/18/24	11692811	202402	320	53800	23000			*	94.42			
			INS-02/24											
		1/18/24	11692811	202402	300	20700	10000			*	94.42-			
			INS-02/24											

DUNE -DUNES - SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #	
1/18/24		11692811	INS-02/24	202402 310-53600-23000		*	687.11			
1/18/24		11692811	INS-02/24	202402 300-20700-10000		*	687.11-			
1/18/24		11692811	INS-02/24	202402 320-53600-23000		*	84.47			
1/18/24		11692811	INS-02/24	202402 300-20700-10000		*	84.47-			
PRINCIPAL LIFE INSURANCE COMPANY								1,264.46	008816	
1/25/24	00318	1/17/24	USA12311	MECHANICAL SWEEPING-BDGES	202401 320-54900-46000	*	675.00			
		1/17/24	USA12311	MECHANICAL SWEEPING-PRKWY	202401 320-54900-46002	*	300.00			
USA SERVICES OF FLORIDA, INC.								975.00	008817	
1/25/24	00377	1/23/24	94589161	FUEL	202401 320-54900-46000	*	80.00			
		1/23/24	94589161	FUEL	202401 300-13100-10000	*	418.01			
		1/23/24	94589161	FUEL	202401 310-53600-52100	*	418.01			
		1/23/24	94589161	FUEL	202401 300-20700-10000	*	418.01-			
WEX BANK (RACETRAC)								498.01	008818	
TOTAL FOR BANK E								92,247.23		
TOTAL FOR REGISTER								92,247.23		



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/04/24	00007	12/22/23	90194982 202312 310-51300-64001	STORMWATER UTILITY PROG	*	4,306.00	
				CDM SMITH INC			4,306.00 000073
I/04/24	00004	12/29/23	81891 202312 320-53600-46500	SVCS-12/23	*	5,394.00	
				FUTURE HOZIZONS INC			5,394.00 000074
I/11/24	00005	12/29/23	00560-12 202312 320-53600-43000	SVCS-12/23	*	167.57	
		12/29/23	03229-12 202312 320-53600-43000	SVCS-12/23	*	136.14	
		12/29/23	22538-12 202312 320-53600-43000	SVCS-12/23	*	170.43	
		12/29/23	74516-12 202312 320-53600-43000	SVCS-12/23	*	668.74	
		12/29/23	84228-12 202312 320-53600-43000	SVCS-12/23	*	25.66	
				FLORIDA POWER & LIGHT CO			1,168.54 000075
1/11/24	00017	12/29/23	24266 202312 310-51300-49100	COMPUTER HARDWARE	*	1,243.50	
		12/29/23	24266 202312 300-13100-10000	COMPUTER HARDWARE	*	1,243.50	
		12/29/23	24266 202312 310-51300-49100	COMPUTER HARDWARE	*	1,243.50	
		12/29/23	24266 202312 300-20700-10300	COMPUTER HARDWARE	*	1,243.50-	
				MPOWER DATA SOLUTIONS			2,487.00 000076
				TOTAL FOR BANK S		13,355.54	
				TOTAL FOR REGISTER		13,355.54	