

# APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE --- AN EQUAL OPPORTUNITY EMPLOYER



APPLICANT INFORMATION												
Last Name			First			M.I.		Date				
Present Address					Apartment/Unit #							
City			State			ZIP						
Previous Address					Apartment/Unit #							
City			State			ZIP						
Phone			Email Address									
Date Available			Social Security No.			Desired Salary						
Position Applied for												
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain					
In Case of Emergency		Name:				Address:				Phone:		
EDUCATION												
High School			Address									
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
College			Address									
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
Other			Address									
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
REFERENCES												
<i>Please list three professional references.</i>												
Full Name			Relationship									
Company			Phone ( )									
Address												
Full Name			Relationship									
Company			Phone ( )									
Address												
Full Name			Relationship									
Company			Phone ( )									
Address												

<b>PREVIOUS EMPLOYMENT</b>									
Company						Phone	( )		
Address						Supervisor			
Job Title					Starting Salary	\$	Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company						Phone	( )		
Address						Supervisor			
Job Title					Starting Salary	\$	Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company						Phone	( )		
Address						Supervisor			
Job Title					Starting Salary	\$	Ending Salary	\$	
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>			
<b>MILITARY SERVICE</b>									
Branch				From		To		Rank	
<b>GENERAL</b> Subjects of Special Study or Research Work									
Special Skills									
Activities: (Civic, Athletic, Etc.)									
<b>DISCLAIMER AND SIGNATURE</b>									
I certify that my answers are true and complete to the best of my knowledge.									
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.									
Signature						Date			
<b>DO NOT WRITE BELOW THIS LINE</b>									
Interviewed by						Date			
Remarks									
Neatness					Ability				
Salary/Wage					Date Reporting to Work				
Approved									
	Employment Manager			Department Head			District Manager		