

MINUTES OF MEETING  
DUNES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Dunes Community Development District was held Friday, June 8, 2018 at 9:00 a.m. at the Dunes CDD Administrative Office, 101 Jungle Hut Road, Palm Coast, Florida.

Present and constituting a quorum were:

John G. Leckie, Jr.	Chairman
Gary Crahan	Vice Chairman
Rich DeMatteis	Assistant Secretary
Charles Swinburn	Assistant Secretary
Dennis Vohs	Treasurer

Also present were:

Greg Peugh	District Manager
Jim Perry	District Representative

The following is a summary of the discussions and actions taken at the June 8, 2018 meeting. A copy of the proceedings can be obtained by contacting the District Representative.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Perry called the meeting to order at 9:00 a.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes**

**A. May 11, 2018 Meeting**

There were no corrections to the minutes.

On MOTION by Mr. Crahan seconded by Mr. Vohs with all in favor the minutes of the May 11, 2018 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Reports and Discussion Items**

**Discussion on Capacity Fee Issues for Commercial Accounts**

Mr. Peugh stated Tim has been making some progress on the list of commercial accounts to determine if any are over capacity. Daniel Baker emailed me this morning and said that they've fixed the leak in the adult fantasy pool but found another leak. This is the third leak in that same building. They are continuing to make repairs. Mr. Peugh has left voicemails for Daniel regarding the forthcoming letter about capacity fees that he has not returned but Mr. Peugh will also email him.

**Status of Marsh "TB" & Hammock Dunes Marshes Update**

Mr. Peugh stated work on the marsh has begun. I was talking to the operator yesterday and he thought he would be done with digging and moving of the dirt today. We still need the reinforced concrete storm pipe installed.

**Status Report on New Toll Collection System**

Mr. Peugh stated our website is up. We're handing out slips of paper to people that go through the booth that tells them they can use the Dunes express card. I was at the Hammock Dunes Owners Association on Tuesday night and left some of those slips there as well. We will start contacting the paper and put it out to the homeowners association that it's up and running.

**Discuss Weir Structures / Malacompra Drainage**

Mr. Peugh stated we just got the scope of work for the stormwater harvesting. The scope looked pretty good. I'll put it in the package for next month and we can go through it together. It's about \$30,000 for the first phase.

**Status Report on Discussion with the City of Palm Coast to Install Landscaping and Irrigation on DCDD Property / Golden Lion Property**

Mr. Peugh stated on the landscaping they have given us the draft agreement. Michael said we need a sketch and description so I'm waiting on the sketch from the City so we can finalize

the agreement. We want to put more signs along Palm Coast Parkway that say “toll booth ahead” so they’ve agreed to put one on their sign.

**B. FY19 Proposed Budget Items**

Mr. Peugh reviewed the budget in detail with the board. A copy of the budget was included in the agenda package.

*Mr. Crahan left the meeting.*

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**Attorney**

Mr. Peugh stated we were asking for an opinion letter on moving funds. Hopping Green & Sams is researching the case law to support the profits from the bridge. Michael will have more to report at the next meeting.

**C. Engineer - Report**

A copy of the Engineer’s report was included in the agenda package.

Mr. Peugh stated we anticipate having a meeting with St. Johns River Water Management District the week of June 22<sup>nd</sup> to discuss what we can and can’t do with the marshes.

I went to the Hammock Dunes Owners Association meeting. They are receptive to letting us use their property. There was a piece of property they’d like to use for a dog park so they don’t want that piece put in a conservation easement. The other thing to think about is well sites. If we put that into conservation easement we will never be able to put a well in there. When we put conservation easements together maybe we set aside an acre for well sites.

**Manager – Bridge Reports and Traffic Comparison for May**

Mr. Peugh gave an overview of the bridge reports for May.

Mr. Peugh stated the qualifying period for seats one and five is starting at noon on June 18<sup>th</sup> and closes at noon on June 22<sup>nd</sup>.

Mr. Peugh stated I have about nine resumes in for candidates to replace Tim. I want to start doing interviews with them next week or the week after. Mr. Leckie and Mr. Crahan will be involved in interviewing the shortlisted candidates separately.

**D. Additional Budget Items Report**

Mr. Peugh stated I do not have any additional budget items this month.

**SIXTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Financial Reports**

- E. Balance Sheet & Income Statement**
- F. Construction Schedule**
- G. Assessment Receipts Schedule**
- H. Approval of Check Register**

On MOTION by Mr. Swinburn seconded by Mr. DeMatteis with all in favor the check register was approved.


**EIGHTH ORDER OF BUSINESS**

**Next Meeting Scheduled for Friday, July 13, 2018 @ 9:30 a.m. at the Dunes CDD Administrative Office, 101 Jungle Hut Road, Palm Coast, Florida**

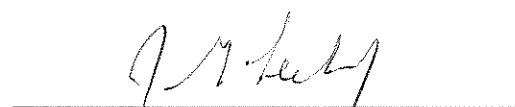
**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Vohs seconded by Mr. Swinburn with all in favor the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman